



SCRUTINY BOARD (SAFER AND STRONGER COMMUNITIES)

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Monday, 11th November, 2013 at 10.00 am

(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)

MEMBERSHIP

Councillors

- B Anderson (Chair) - Adel and Wharfedale;
J Bentley - Weetwood;
A Blackburn - Farnley and Wortley;
N Buckley - Alwoodley;
D Coupar - Cross Gates and Whinmoor;
P Davey - City and Hunslet;
R Grahame - Burmantofts and Richmond Hill;
M Harland - Kippax and Methley;
P Harrand - Alwoodley;
G Hyde - Killingbeck and Seacroft;
J Jarosz - Pudsey;
N Walshaw - Headingley;

Please note: Certain or all items on this agenda may be recorded

Agenda compiled by:
Guy Close
Governance Services
Civic Hall
LEEDS LS1 1UR
Tel: 39 50878

Principal Scrutiny Adviser:
Angela Brogden
Tel: 24 74553

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Chief Democratic Services Officer at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified on this agenda.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6			<p>MINUTES - 21 OCTOBER 2013</p> <p>To confirm as a correct record, the minutes of the meeting held on 21 October 2013.</p>	1 - 4
7			<p>PROGRESS REVIEW: CONSULTATION OF THE POLICE AND CRIME PLAN</p> <p>To consider and provide a response to the Police and Crime Commissioner's stakeholder consultation on how the West Yorkshire Police and Crime Plan is currently working.</p>	5 - 48
8			<p>2013/14 QUARTER 2 PERFORMANCE REPORT</p> <p>To consider the report of the Director of Environment and Housing setting out the position at Quarter 2 in relation to the performance areas that fall within the Director of Environment and Housing's responsibilities.</p>	49 - 56

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>WORK SCHEDULE</p> <p>To consider the Board's work schedule for the forthcoming municipal year.</p>	57 - 78
10			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 9 December 2013 at 10.00am in the Civic Hall, Leeds (Pre-meeting for Board Members at 9.30am)</p>	

SCRUTINY BOARD (SAFER AND STRONGER COMMUNITIES)

MONDAY, 21ST OCTOBER, 2013

PRESENT: Councillor B Anderson in the Chair

Councillors J Bentley, A Blackburn,
P Davey, P Grahame, M Harland,
P Harrand, G Hyde, J Jarosz and
N Walshaw

35 Late Items

There were no late items.

36 Declarations of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

37 Apologies for Absence and Notification of Substitutes

Apologies for absence were received from Councillor N Buckley and Councillor D Coupar, with Councillor P Grahame in attendance as substitute. It was reported that Councillor R Grahame had been requested to attend an urgent meeting in his capacity as a Member of the West Yorkshire Fire Authority.

38 Minutes - 9 September and 25 September 2013

Further to minute no. 22, the Chair reported that Councillor Jarosz had contributed to the work of the Resources and Council Services Scrutiny Board in considering High Cost Lenders and had provided a summary note of the findings arising from this piece of scrutiny work to Board Members.

Further to minute no. 24, the Chair reported that Board Members had received the additional information requested around tackling illegal money lending. This included details of the confidential hotline and the data mapping undertaken to assess areas most at risk of illegal lending.

RESOLVED – That the minutes of the meetings held on 9th September 2013 and 25th September 2013 be confirmed as a correct record.

39 Recommendation Tracking - Fuel Poverty Inquiry

The report of the Head of Scrutiny and Member Development presented the progress made in responding to the recommendations arising from the scrutiny inquiry into fuel poverty.

The following were in attendance for this item:

- Councillor Mark Dobson, Executive Board Member for Environment
- Robert Curtis, Fuel Poverty Officer, Environment Policy Team
- Brenda Fullard, Consultant in Public Health
- Lucy Jackson, Consultant in Public Health (Older people and Long Term Conditions)
- Shaid Mahmood, Area Leader, South East Leeds

In consideration of this report, the following issues were discussed:

- Bulk fuel purchasing – Members discussed some of the key lessons arising from the pilot scheme and acknowledged that a full evaluation was currently being undertaken. In moving forward, a suggestion was made for Scrutiny to assist in the development of a citywide approach towards bulk fuel purchasing.
- Funding from Clinical Commissioning Groups (CCGs) – it was reported that all three CCGs have now committed funding to strengthen existing activity within the third sector to reduce the hazardous effects of cold on vulnerable people.
- Warm Homes Healthy People fund – it was acknowledged that this Department of Health funding stream for third sector organisations to provide winter warmth measures to vulnerable people will no longer be available. Public Health are therefore exploring alternative funding opportunities to enable this activity to take place.
- Local leadership – Members discussed the relationships being developed locally in driving forward the fuel poverty agenda, with particular reference to the role of Area Lead Members.

RESOLVED –

- (a) That the progress status assigned to each recommendation be approved.
- (b) That the Board receives a further update in the new year.
- (c) That the Board undertakes a separate piece of work in assisting to develop a citywide approach towards bulk fuel purchasing.

40 Evaluation of Phase One Alternate Weekly Collections of Recyclable and Residual Waste

The report of the Head of Scrutiny and Member Development referred to the work undertaken by the Scrutiny Board in assisting to evaluate the Phase One roll out of Alternate Weekly Collections and identifying lessons for Phase Two. Attached to this was a copy of the report from the Director of Environment and Housing to Executive Board on 9th October on the Phase One evaluation.

The following were in attendance for this item:

- Councillor Mark Dobson, Executive Board Member for Environment
- Susan Upton, Chief Officer Waste Management

In consideration of this report, the following issues were discussed:

- Scrutiny findings and recommendations – Members were asked to formally endorse the Scrutiny Board’s report which was agreed and sent to the directorate on 19th September to be included with the Executive Board report.
- Performance data – it was noted that the performance data previously requested by the Board in relation to missed bin collections had now been circulated. A further request was made for comparator data with other relevant core cities in relation to recycling rates.
- Waste Recycling Advisers (WRAs) – it was reported that the service continues to receive positive feedback on the work undertaken by the WRAs. Members were informed that the number of WRAs for Phase Two will be kept under review to ensure that suitable support is provided.
- The Executive Board Member for Environment also reiterated the importance of exploring other viable solutions for those areas of the city not expecting to receive alternate weekly collections of recyclable and residual waste.

RESOLVED –

(a) That the Scrutiny Board formally endorses the report setting out its observations, conclusions and recommendations in relation to the evaluation of Phase One Alternate Weekly Collections of Recyclable and Residual Waste

(b) That the Board receives a further update in the new year.

41 Grounds Maintenance Contract - tracking of scrutiny recommendations/desired outcomes

The report of the Head of Scrutiny and Member Development presented the progress made in responding to the recommendations arising from the review of the grounds maintenance contract last year.

The following were in attendance for this item:

- Councillor Mark Dobson, Executive Board Member for Environment
- Sean Flesher, Chief Officer Parks and Countryside
- Simon Frosdick, Business Development Manager, Parks and Countryside

In consideration of this report, the following issues were discussed:

- Shrub beds – the Board reiterated the importance of ensuring that Ward Members and relevant Parish and Town Councils are consulted appropriately on the future use and maintenance of shrub beds.
- Gritting pavements – it was noted that Parks and Countryside work closely with Highways and Transportation and will assist with gritting if necessary.

RESOLVED –

- (a) That the progress status assigned to each recommendation be categorised as 4 (not achieved – progress made acceptable).
- (b) That a further update is brought back to the Scrutiny Board in six months.

42 Work Schedule

The report of the Head of Scrutiny and Member Development presented the Board's latest work schedule for the forthcoming municipal year.

Particular reference was made to the agreed areas of work yet to be scheduled. The Scrutiny Board decided to prioritise these in the following order:

- Development of a citywide approach to bulk fuel purchasing
- Illegal Money Lending – development of a local communication workstream
- Exploring other viable solutions for areas of the city not expecting to receive alternate weekly collections of recyclable and residual waste
- Reviewing other options for reducing or diverting waste from landfill
- Reviewing the role of the third sector within localities and exploring how links can be strengthened
- Reviewing the allocation of resources for street cleanliness in terms of delivering value for money
- Promoting localism and exploring future opportunities in delivering services underpinned by the locality design principles

RESOLVED – That the Board's work schedule be updated to reflect the key issues discussed during today's meeting.

43 Date and Time of Next Meeting

Monday, 11th November 2013 at 10.00 a.m. (Pre-meeting for all Board Members at 9.30 a.m.)

(The meeting concluded at 11.25 am).

Report of Head of Scrutiny and Member Development

Report to Safer and Stronger Communities Scrutiny Board

Date: 11th November 2013

Subject: Progress Review: Consultation on the Police and Crime Plan

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Purpose of this report

1. On 27th March 2013, the West Yorkshire Police and Crime Commissioner launched the West Yorkshire Police and Crime Plan 2013-2018. The Commissioner is now undertaking a consultation with stakeholders and partners to gain feedback on how the Plan is currently working.
2. The closing date of this consultation is 24th November 2013. The Chair has therefore requested that the Scrutiny Board considers its response to this consultation during today's meeting.
3. The Commissioner's consultation document 'Progress Review: The Police and Crime Plan' is attached along with a full version of the West Yorkshire Police and Crime Plan 2013-2018.

Recommendations

4. Members are asked to consider the Board's response to the attached consultation document.

Background papers¹

5. None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

This page is intentionally left blank



Office of the
**Police & Crime
Commissioner**
West Yorkshire

PROGRESS REVIEW: THE POLICE AND CRIME PLAN

A CONSULTATION

*MARK BURNS-WILLIAMSON
POLICE AND CRIME
COMMISSIONER FOR WEST
YORKSHIRE*

CLOSING DATE: SUNDAY 24 NOVEMBER 2013



On 27 March 2013 I launched the Police and Crime Plan 2013-2018 setting the strategic direction for policing and community safety across West Yorkshire for the next five years.

In the first week of taking office I launched a 'Listening to You First' consultation engaging with over 2,100 individuals and hundreds of organisations across the county to make sure that the priorities I set out in the Police and Crime Plan addressed the needs and concerns of stakeholders and partners.

The plan sets out the community outcomes that I agreed with local partner organisations. I firmly believe that working together, in partnership, is the way to make sure we make real change for the better. Commitments in the Plan are being met but the priorities set out cannot be delivered by West Yorkshire Police alone – partners are key to ensuring that communities are safer and feel safer.

I made a pledge to review my plan on an annual basis. It is over six months since it was launched and this is an opportune time to consider how the Plan is currently working. Do you feel the priorities are relevant, are there any gaps, how can I better consult with stakeholders in the future and have your priorities or the needs of your organisation changed? I must be clear that the outcomes will not change – it is the priorities and commitments that are up for review.

I have produced this consultation document for feedback on the current plan so that I may assess its usefulness and any changes needed. I have aimed this stage of the consultation at stakeholders and partners, by this I mean local councils, community safety organisations, businesses, trade unions, charities, volunteers and other community organisations that tackle crime and community safety problems locally, regionally or nationally. I intend to hold stakeholder roundtable events to discuss your priorities in addition to this consultation document. However I will be consulting separately with the wider community and absolutely welcome the views of any individual who wants to express an opinion about the current plan and its relevance to them.

I look forward to receiving your responses, and hope that together we can continue to make communities safer and feel safer.

Best regards

A handwritten signature in black ink, appearing to read 'M. B. Williamson'.

Mark Burns-Williamson OBE

INTRODUCTION

Set out below are a number of questions that I would like you to answer. If you do not have a copy of the Police and Crime Plan to hand, a copy of the Executive Summary is appended to this consultation document. Alternatively you can download a copy of the plan from my website www.westyorkshire-pcc.gov.uk

1. ASSESSMENT OF EXISTING PRIORITIES

The priorities within the plan were informed by a needs assessment that considered a range of information including crime trends, partner priorities, public opinion, national crime priorities and a wealth of thematic policies and strategies. Please let me know your thoughts on the current priorities and any gaps that you feel exist.

For each of the below priorities please indicate whether this is a priority for you/your organisation or not.

1A. COMMUNITIES ARE SAFER AND FEEL SAFER	This is a priority for me	It is generally a priority but the focus could be improved	This is not a priority for me	This should not be included in the Plan
Working together	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Preventing crime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reducing burglary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tackling hate crime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Protecting people from violent and serious crimes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Preventing attacks on workers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reducing re-offending	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Young people contributing to society and playing by the rules	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recognising business crime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reports of anti-social behaviour will be responded to in a way that victims and communities are happy with	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Look at new anti-social behaviour powers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The quality of support provided to victims will improve and I will listen to the concerns of victims and witnesses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	This is a priority for me	It is generally a priority but the focus could be improved	This is not a priority for me	This should not be included in the Plan
Support use of victims getting justice by those who commit crimes agreeing to put right what they have done	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tackling and treating drug and alcohol addiction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reaching out to people with mental health issues, missing and vulnerable people	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fighting serious and major crime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaborating and delivering in partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responding to national threats	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creating confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ensuring integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I will listen to and be accountable to the public, including young people and minority groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to neighbourhood/local policing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Securing more funding/income streams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retaining more money gained from criminals through Proceeds of Crime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For those where you feel the focus could be improved, could you tell me how it could be improved *(please state clearly which priority you are referring to).*

1B. Are there any priorities that aren't currently included in the plan that you would like to see included in future? *For any new priorities please provide information to evidence why you think they should be included.*

2. DELIVERY OF THE PRIORITIES AND COMMITMENT STATEMENTS

Delivery of many of the outcomes, priorities and commitments (see Executive Summary for examples of commitment statements) cannot be achieved without more integrated partnership working. Please could you let me know how you/your organisation have used the plan, and how you can help to achieve the commitments I have set out.

2A. How have you actively used the Plan?

2B. Which commitment statements within the Plan do you feel you can help/have helped to deliver?

2C. For those commitments stated in 2B, how could you help to deliver these?

2D. Are there any commitments that you disagree with? If so, why?

2E. Are there any commitments you would like me to make that aren't already included?

3. FORMAT AND USABILITY OF THE POLICE AND CRIME PLAN

The plan was written and formatted in a way that was intended to be user friendly. My intention was that it was an accessible document and useful to multiple audiences.

Please answer question 3A based on the full version of the Police and Crime Plan.

3A. HOW MUCH DO YOU AGREE WITH THE FOLLOWING STATEMENTS?	Strongly agree	Tend to agree	Tend to disagree	Disagree strongly
The plan is easy to read	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The layout is easy to follow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I understand what the PCC and partners are trying to achieve	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The plan contains the right balance of text and pictures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The plan contains too much information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The plan does not contain enough information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The content is relevant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The performance measures contained in the plan are not useful or relevant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3B. HOW USEFUL DO YOU FIND...?	Very useful	Fairly useful	Not very useful	Not useful at all	Not aware
The full Police and Crime Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The executive summary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The local district plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3C. For those versions of the plan that you have not found useful, why is this?

3D. If you could change two things about the plan what would they be?

1.

2.

4. CONSULTING ON MY PLAN

Before producing my Police and Crime Plan I undertook a series of consultation exercises to ensure that partner and community priorities were properly reflected within the plan.

Please could you let me know how you engaged in the consultation process – if at all – and how you would like to be consulted with in the future.

4A. WHICH OF THE FOLLOWING WAYS DID YOU ENGAGE WITH THE PCC?	Yes	No
I spoke to the PCC during his election campaign	<input type="checkbox"/>	<input type="checkbox"/>
I met directly with the PCC after his election	<input type="checkbox"/>	<input type="checkbox"/>

I took part in a public consultation event arranged by the PCC or his office	<input type="checkbox"/>	<input type="checkbox"/>
I took part in a stakeholder consultation event arranged by the PCC or his office	<input type="checkbox"/>	<input type="checkbox"/>
I sent information (via post or email) on my priorities directly to the PCC	<input type="checkbox"/>	<input type="checkbox"/>
I fed information directly to my local community safety partnership	<input type="checkbox"/>	<input type="checkbox"/>
I completed a Listening to You First survey	<input type="checkbox"/>	<input type="checkbox"/>
I completed another survey relating to crime, policing or community safety	<input type="checkbox"/>	<input type="checkbox"/>

4B. What is the best way to work with you to annually refresh the plan and take into account your issues/priorities?

5. COMMUNICATION OF THE POLICE AND CRIME PLAN

I would like to communicate this plan as widely as possible, so that as many people can be involved as I can reach and do this without spending a lot of money. I would be interested to get your feedback and ideas on the communication of the plan.

For questions 5A-C please select all those options that apply.

5A. COMMUNICATION	Email	Post	Media coverage	Word of mouth	Visit from the PCC	Other	Not aware of the launch
How did you hear about the launch of the Police and Crime Plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5B. RECEIPT OF THE PLAN	Post	Email	Website	Meeting with the PCC	Other	Never seen the plan
How did you obtain a copy of the plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5C. FUTURE RECEIPT	Post	Email	Website	Other
How would you like to receive the plan in future?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5D. How could the priorities within the plan best be communicated to the public more widely?

6. GENERAL COMMENTS

6A. Are there any other comments you would like to make with regard to the existing Police and Crime Plan?

7. ADDITIONAL INFORMATION

Could you please provide some information about yourself so that I know who has completed the feedback.

Organisation:	
Contact name:	
Position:	
Email address:	
Date of completion:	

Would you be happy for me to add your contact details on to my database, which will be used to keep you informed about policing updates, details of events or for other consultation exercises?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>

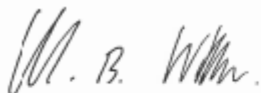
West Yorkshire Police and Crime Plan 2013-2018 Executive summary



Welcome to a summary of the first Police and Crime Plan for West Yorkshire. As your newly elected Police and Crime Commissioner I have produced a plan to set out a strategic vision for policing, both tackling and preventing crime in our county over the next five years. The plan can be found on my website at www.westyorkshire-pcc.gov.uk

People living, working and volunteering across West Yorkshire know what we need to do together to achieve community cohesion and build community safety and the plan has been produced in partnership around shared outcomes and ambitions.

Together we will make our communities safer and feel safer.



Mark Burns-Williamson OBE

What can we achieve together?

Communities in West Yorkshire are safer and feel safer

If crime, re-offending and anti-social behaviour are reduced, victims and witnesses feel supported. If local, regional and national threats, risks and harm are tackled and partners work together in an efficient and effective way, then communities become and feel safer. Strong, cohesive communities are important for wellbeing, for our quality of life, and for people to feel included.

Making sure that communities are safer and feel safer is not just the responsibility of the police but is everyone's business. I am committed to working in partnership with you, local councils, community safety organisations, criminal justice agencies, businesses, trade unions, charities, volunteers and other organisations in your communities to tackle the problems which matter on your street, across West Yorkshire and nationally.

I will ensure that **crime prevention** is at the forefront of efforts to reduce the opportunity for acquisitive crime (such as burglary and car crime), violent crime, business crime and anti-social behaviour.

Crime and re-offending is reduced

I want **domestic burglary in West Yorkshire to be reduced**. I have set the police and partners a target for performance to be better than the most similar forces and partnerships in England and Wales.

I will use my position as elected representative to bring people together with partners to tackle all forms of **hate crime**.

To tackle **domestic violence** I will work with partners to encourage people suffering from domestic abuse to come forward and report what is happening to them, provide the support they need to feel safe and stay safe and explore new ways to better tackle it.

I will work with partners to make children, wherever they are, safer from those who exploit vulnerable young people, identifying and punishing those in groups and gangs **sexually exploiting children**.

I will work with trade unions, business people and other relevant partners in West Yorkshire to ensure that **people at work** are and feel protected.

I will work with communities and organisations such as schools and the voluntary sector to open up **opportunities for young people** that will put them on a path away from anti-social behaviour or crime.

Agree a definition for **business crime** and make sure that I consult with local businesses in a way that is meaningful and useful.

Ploughland House, 62 George Street, Wakefield, WF1 1DL
Telephone: 01924 294000 Email: contact@westyorkshire-pcc.gov.uk

Anti-social behaviour is reduced

Reports of anti-social behaviour will be responded to in a way that victims and communities are happy with.

I will identify the best way to check that services provided in communities to tackle **anti-social behaviour** are dealing with the problem in the right way at the right time when people need them.

Victims and witnesses are supported

I have made five promises to **victims and witnesses**. I will work with partners to see how we can fulfil these promises to:

- § Be open and accountable to victims and witnesses, seeking out and acting on their views.
- § Make sure victims and witnesses get the high quality help and support they need, when they need it.
- § Make the police more victim focused and be more effective in meeting victims' needs.
- § Give victims and witnesses an effective voice in the wider criminal justice system.
- § Constantly work to develop new ways of delivering justice for victims.

Local, regional and national threats, risks and harm are tackled

I will work with partners to get a better understanding of the serious problems that exist in our communities around **drugs and alcohol** and work towards reducing the harm caused to individuals, families and communities through the abuse of drugs and alcohol.

I will work with partners to improve our understanding of the issues around **mental health**, community safety and the criminal justice system and put in place better systems to deal with those issues.

I will work with the police and other agencies to ensure the threats posed locally and nationally by **organised crime groups** are tackled in the most effective and efficient way to minimise serious harm in our communities.

I will make sure that we have the right resources and people to **tackle national threats** such as terrorism, serious public disorder, organised crime, major cyber incidents and civil emergencies.

Criminal justice system is effective and efficient

I will work in partnership with **criminal justice agencies** to achieve the outcomes people expect for their communities particularly for victims of crime.

With the police I will ensure **stop and search activity** is used appropriately, proportionately and when necessary to do so, working with communities to assess the impact this activity has had on them and better explain why.

I will scrutinise complaints against the police and, wherever possible, aim to help put things right. I will actively engage in the consultation around how complaints are dealt with independently, in a national body or otherwise. I will set up an independent review of **police conduct and standards**.

Communities are listened to

I will spend as much of my time as possible listening to the people of West Yorkshire, visiting neighbourhoods, holding surgeries and listening to a wide range of groups about their experiences and what matters to them.

I have made five promises to young people. I will work with partners and **young people** to see how I can fulfil these promises, which are to:

- § Make myself accessible to young people and provide appropriate ways for young people to express their concerns to me (e.g. face-to-face surgeries, social media, e-petitions).
- § Treat all young people as citizens, valuing their interests and opinions as much as any other group in the community.
- § Provide an equal platform for all members of the community, including minorities and those who are marginalised.
- § Establish a way of meaningful representation of young people's views by creating, for example a young advisory panel.
- § Use my influence as Police and Crime Commissioner to support the police to engage positively with all young people.

West Yorkshire Police and Crime Plan 2013-2018



Contents	
Introduction	1
Our communities, our challenges	2
What can we achieve together?	4
My priorities	5
Communities in West Yorkshire are safer and feel safer	6
Crime and re-offending is reduced	7
Anti-social behaviour is reduced	13
Victims and witnesses are supported	14
Local, regional and national threats, risks and harm are tackled	15
Criminal justice system is effective and efficient	18
Communities are listened to	20
What resources will help us to achieve our objectives?	22
How will we know if we are succeeding?	25
Appendix A - Role of a Police and Crime Commissioner	26
Appendix B - Community outcome framework	27
Appendix C - Performance measures	28
Acknowledgements	29

Introduction



Welcome to the first Police and Crime Plan for West Yorkshire. As your newly elected Police and Crime Commissioner I have produced this plan to set out a strategic vision for policing and crime prevention for our county during the next five years.



Police and Crime Commissioner Mark Burns-Williamson with newly appointed Chief Constable Mark Gilmore

This Plan reflects my beliefs and values. It builds on the pledges made to you and the concerns you raised with me during the election campaign but importantly is strongly influenced by and seeks to properly reflect what is happening where you live and what you care about, as people told me clearly in my Listening to You First consultation.

We are stronger working together than we are alone. People living, working and volunteering across West Yorkshire know what we need to do to achieve community cohesion and build our community safety and this plan has been produced in partnership around shared outcomes. Together we will make our communities safer and feel safer.

During the election you told me you wanted to see levels of community policing safeguarded. I have delivered on my election pledge to protect your Neighbourhood Policing Teams (NPTs) and working with your local council leaders levels of Police Community Support Officers (PCSOs) have been safeguarded for the year ahead.

Government cuts are hitting our vital public services hard. I will fight against further cuts to our police service and community safety funding and continue to campaign for a fairer deal for West Yorkshire but we also need to find smarter, innovative ways of working to provide more effective policing and keep our police service safe from privatisation.

I have appointed Mark Gilmore as the new Chief Constable for West Yorkshire who shares my strategic vision and will be responsible for putting it into practice across our police service. The plan provides the outcomes you should expect us to achieve but there will also be opportunities to hold us both to account in public meetings across the county.

Accountability is important across the service for public confidence and for the integrity of dedicated officers and staff working hard across the county to keep our communities safe. Where there is wrongdoing here in West Yorkshire it will be put right and I will ensure more transparency and openness in the way we work and provide more independent scrutiny.

I want to make a real difference to people's lives across West Yorkshire. I passionately believe in a fair and equal society where all people across the county can have confidence in all those delivering policing and community safety. I will drive forward with partners¹ the change needed to make sure people are safer and feel safer in our communities.

Best regards



Mark Burns-Williamson OBE
West Yorkshire's Police & Crime
Commissioner

¹ Partners include organisations such as Bradford, Calderdale, Kirklees, Leeds and Wakefield Community Safety Partnerships (including council, fire, health), criminal justice agencies, businesses, charities, voluntary, community organisations and Trading Standards

Our communities, our challenges

The richness of the different people and places of West Yorkshire is the greatest strength of our area. Our cities, towns and villages include some of England's most beautiful landscapes and architecture and the diversity of the 2.2million people living across the county - with 18 per cent of our population from a minority ethnic background - brings a distinctiveness, uniqueness and strength in difference in us as a people together. The communities and places we live in have been enriched by successive generations of people from elsewhere and it is our diversity of people and places that has made West Yorkshire economically, socially and culturally what it is



Police and Community Together (PACT) meeting, Huddersfield

community cohesion and the wellbeing of all people and this collective responsibility delivers greater protection for us and for our families. In terms of tackling crime and anti-social behaviour where people work together they are much more likely to be safer and feel safer.

ten per cent for deprivation to patrol as compared to the national average. Unemployment has increased across the county and the opportunities for our families are being reduced. Our children do worse at school across all the council areas except in Kirklees² and the percentage of people of working age with no qualifications is above the national average. The life expectancy for both men and women across West Yorkshire is below the national average, with those from Bradford having the shortest life expectancy.

The richness of our character is mirrored by the problems of our inequality. Too many people in West Yorkshire live in poverty and many of our communities experience high levels of deprivation. 39 of the 47 NPTs have at least one area in the top



PCSOs on patrol in Bradford city centre

today.

People feel rightly proud to live and work here.

We have a common history that brings us together with our neighbours and provides a shared sense of identity and purpose. There are individuals and organisations that seek to create division but this will not be tolerated in our communities or by our police service. Where we are strong we strive towards



Mark Burns-Williamson with Victim Support at Emergency Services Day, Piece Hall, Halifax

² Pupils achieving 5 or more GCSE passes at A*-C including English and Maths)

Times are getting tougher.

There are food banks across West Yorkshire. Government welfare reforms such as Universal Credit coupled with the bedroom tax and benefit caps will worsen the cycle of exclusion from society and put more people more at risk of turning to crime. The number of people who live here is growing, as it is across the country, and this will impact on community cohesion but also on our community safety, with the potential for higher levels of crime and an increased need for policing in local areas in times of diminishing resources. In West Yorkshire we need more resources, not fewer to keep people safe and feeling safer at a time when we are experiencing some of the greatest cuts to our public services.

The government has made cuts to policing across West Yorkshire that go too far.

With 80 per cent of the budget dependent on government funding

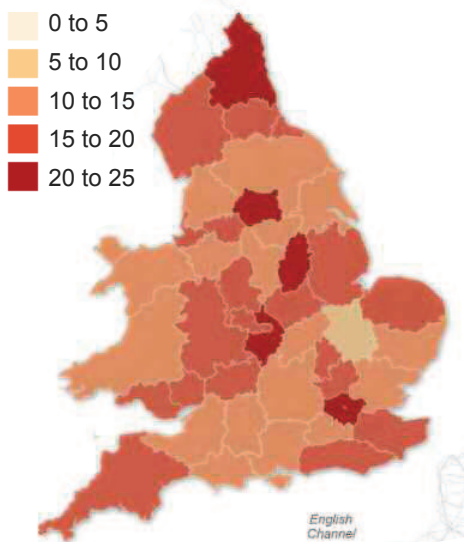


Community Safety Partners in Wakefield, Love where you live day

West Yorkshire has been hard hit with a reduction in funding of £102 million between 2011/12 and 2014/15. This equates to more than 2000 police jobs lost over four years. A 20 per cent cut to policing would always be difficult to deal with but the way the government is now allocating money makes the situation worse. The increase in the police part of your council tax bill will fund 44

police officers but the cuts will have a serious impact and we need to find innovative ways of working to make sure communities are safe.

In these difficult times we will turn to our strengths. Our common sense of purpose and who we are will be the drivers of collective action as we work together to meet the challenges we all face in our communities. This Police and Crime Plan has been produced by working together and not alone, and going forward we will develop a clear collective vision for a much more joined up approach, where resources are pooled and practices integrated. We, the public services, can in partnership identify better ways of working that reduces costs and together direct our resources to better meet the causes and consequences. In these tough times we need to work together to make our communities safer and feel safer.



Total savings as % of 2010/2011 gross Revenue Expenditure³



Mark Burns-Williamson and Cllr Peter Gruen, Deputy Leader of Leeds City Council, with PCSOs who work in the city centre and are part funded by the council

³ <http://www.guardian.co.uk/news/datablog/interactive/2012/jul/02/police-cuts-england-wales-mapped>

West Yorkshire Police Service

West Yorkshire Police is a service with significant capabilities, which faces a tougher set of challenges than most. It is the fourth largest in the country, plays a key role in tackling organised crime and has responsibilities for counter terrorism beyond its borders. It has much to be proud of, its officers and staff supportive of one another and the public. The

way it has embraced Neighbourhood Policing is an example of how the service has risen to better meet expectations across the county and has shown it has a tested capacity for innovation and change.

More is needed though. Policing as a public service needs to move forward to avoid being devalued. The relationships between officers, and the trust people have

in the institution, cannot be undermined by the individual failings of the rare few who fall short. Instead the service needs to become more open and more transparent. We all need to resist a trend being set nationally to devalue the work of those keeping people safe and feeling safe and instead properly recognise the dedication of officers and staff in their service to us all.

What can we achieve together?

This police and crime plan is based around a framework of community outcomes that I agreed with local partner organisations when I was first elected. Working together, in partnership, we can make sure we make real change for the better. A range of evidence has been considered, including what communities have told me is a priority or issue for them, crime figures, performance information, and what the police service and partner agencies know is important. The key themes from this evidence have formed the basis of my priorities, which I will talk about more in this Plan. They will all ensure that the services you receive or are protected by when you need them are ones you can be confident to use and be satisfied with after you use them. Further detail is contained in my needs assessment, which can be found on my website www.westyorkshire-pcc.gov.uk.

I have produced this strategic plan to set out a clear vision for policing and crime prevention over the next five years. I will refresh the plan annually to meet new challenges and to reflect the changing needs of our communities. District level plans will be produced to link this plan to

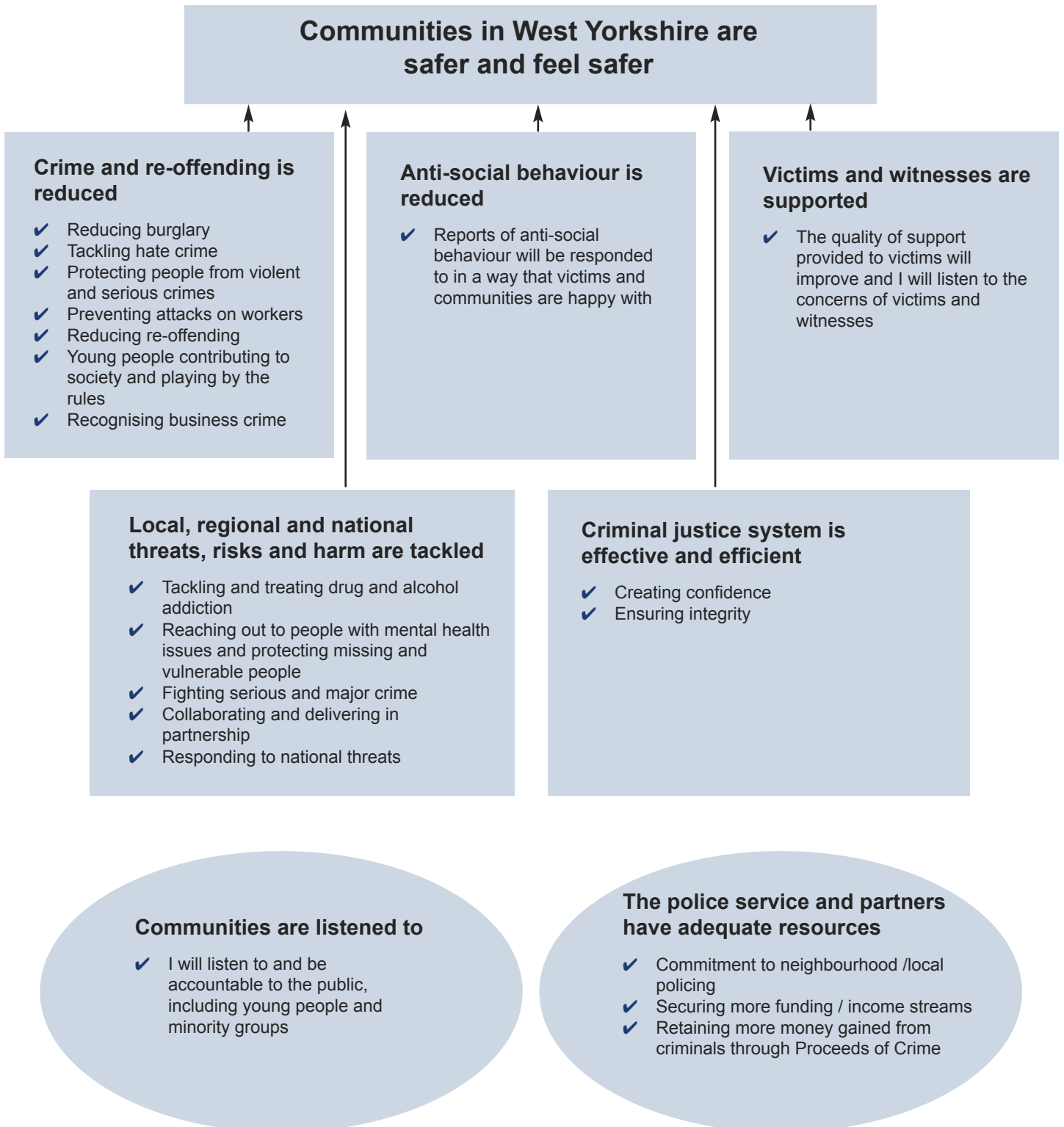
the local priorities set out by community safety partners in your local areas - these are Bradford, Calderdale, Kirklees, Leeds and Wakefield Community Safety Partnerships. Partners, including the police, will publish their own delivery plans separately, which I will include on my website.



Mark Burns-Williamson talking to Lutel James at Chapeltown Youth Development Centre about his organisation's work

My priorities

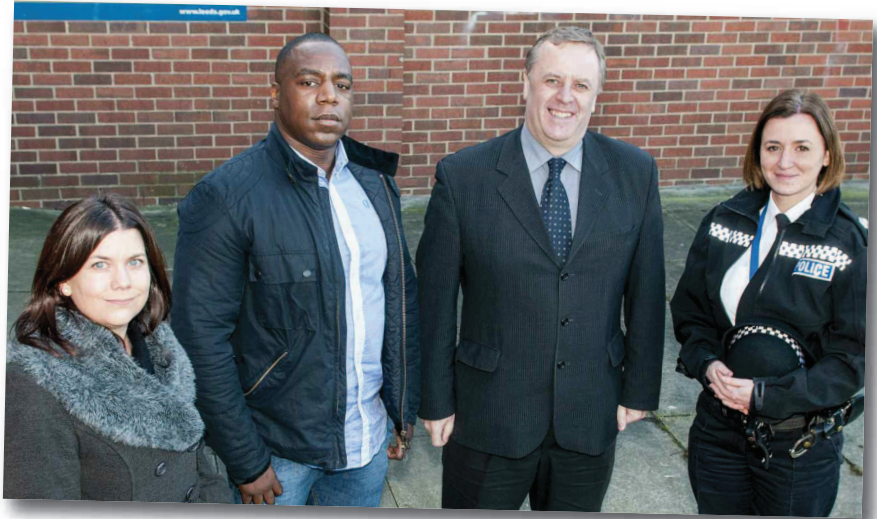
These are the outcomes and priorities set out in more detail later in the plan



Communities in West Yorkshire are safer and feel safer

Working together

If crime, re-offending and anti-social behaviour is reduced, victims and witnesses feel supported. If local, regional and national threats, risks and harm are tackled and partners work together in an efficient and effective way, then communities should become and feel safer. Strong, cohesive communities that get on well together are important for ensuring communities are safe and that people feel included.



Mark Burns-Williamson with local partners at Mandela Community Centre in Leeds

- ✓ Making sure that communities are safer and feel safer is not just the responsibility of the police but is everyone's business. I am committed to working in partnership with you, local councils, community safety organisations, businesses, trade unions, charities, volunteers and other organisations in your communities to tackle the problems which matter on your street, across West Yorkshire and nationally.
- ✓ We will work as closely together as possible to deliver integrated, joined up services.

Preventing crime



Mark Burns-Williamson discussing preventing crime with Neighbourhood Officers in Bradford

One of the key ways of reducing crime and anti-social behaviour, reducing threats and risks and supporting victims of crime, is to take steps to ensure crime is prevented in the first place and that local areas are made safer. We need to make this everyone's business, whether it be by installing extra security at your home or business, increasing lighting, or carrying a personal alarm. It is important to have a conversation across society to reduce the underlying risk of crime in our communities.

- ✓ I will ensure that crime prevention is at the forefront of efforts to reduce the opportunity for acquisitive crime (such as burglary and car crime), violent crime, business crime and anti-social behaviour.

Establish how to check people are feeling safe

Our shared outcome is that communities are not only safer to be in, but feel safer too. Communities have told me that while the majority of you currently feel safe, feelings of safety vary depending on location, time of the day or evening and who you are.

- ✓ I want communities in West Yorkshire to feel safer as well as be safer. But currently there is no way of checking that people are actually feeling safer. So over the next 12 months, I will find the best way to establish that those people I have been elected to represent, feel safe. I will make sure this measure is reliable and reflects how people in communities actually feel. I will then be able to check the work of the police and our partners is ensuring people have the ability to live their own lives without the fear of crime preventing them from doing so.

Crime and re-offending is reduced

During my election campaign I promised to be tough on crime. While crime figures suggest an improvement in many types of crime there are some crimes that remain an ongoing concern, either because numbers are still high, or because communities and partners have identified them as a problem now and going forward. I also promised to be tough on the causes of crime. In a tough

economic climate levels of crime often go up as people lose jobs and people struggle to make ends meet and feel forced to turn to crime. Communities recognise this link and have told me that, while social issues such as poverty and unemployment are the root causes of crime⁴, the majority of people in poverty are law abiding and also find it most difficult to recover when they are

victims. While crime levels do not appear to be increasing at the moment, there is a danger that changes to the welfare system and housing reform will have a big impact on how much money families have, which could lead to increases in crime including crimes associated with illegal lending. Partner agencies have expressed particular concern around this.

- ✓ I will work in partnership with those who represent and work with those in poverty and who are socially excluded in West Yorkshire and support efforts to change communities in the long term with the greatest problems.



⁴ Listening to you first campaign 2012/13

I want to make communities safer by tackling all forms of crime, however specific crime areas that have been identified as priorities are as follows:

Reducing burglary

Burglary is a real concern for communities across West Yorkshire. The invasion of people's personal space and the theft of personal, all too often, irreplaceable belongings at the least is an experience that makes people feel extremely vulnerable even in their own homes. Burglary can blight lives. People are aware of the areas where burglary

happens most, and fear of becoming a victim and the priority it has for them increases in those areas⁵. While the police and partners have worked hard to reduce the number of burglaries here and there have been some significant successes, communities in West Yorkshire still suffer from burglary more than other similar areas in the country,

especially Leeds and Bradford. This is not acceptable. Because burglary makes all people feel vulnerable these high crime rates need to be reduced. People should expect the police to be there when they need them, expect a proper response and expect measures to be put in place to prevent further such crimes being committed.

- ✓ I want the risk of domestic burglary in West Yorkshire to be reduced. I have set the police and partners a target for performance to be better than the most similar forces and partnerships⁶ in England and Wales.

Tackling hate crime

A hate crime is a criminal offence which is perceived by the victim or any other person as being motivated by prejudice or hate, in particular motivated by the victims sexual orientation, religion or faith, race, gender-identity or whether they have a disability. This is a real problem in West Yorkshire as it is elsewhere in the country. Hate crime should not be tolerated in any of its forms as nobody should feel threatened or be a victim of crime because of who they are. Where there are threats or victims they should rightly expect the police to take their report seriously and all partners should work together to ensure that it is dealt with appropriately. Organisations representing people who are at risk or have been a victim of hate

crime have expressed serious concerns about how people can report hate crime and how it is dealt with once it is reported. Responses to my Listening to You First survey - which included a specific question regarding hate crime - showed that those who felt threatened or had been attacked

were more likely to be female, disabled, gay/lesbian, Muslim or from an ethnic minority background. A quarter of respondents thought hate crime could be challenged through education and addressing reporting issues was also key⁴.



4 Listening to you first campaign 2012/13

5 Police and Crime Commissioner Public Perception Survey 2012

6 A list of most similar forces and partnerships can be found in the needs assessment published at www.west-yorkshire.gov.uk



'Living our lives in safety' Disability Hate crime event in Leeds

I will use my position as elected representative to bring people together with partners to tackle all forms of hate crime building towards:

- ✓ Ensuring people understand and are aware of what hate crime is, how it can be reported, and how they can help.
- ✓ People who experience or witness hate crime feeling able to come forward to report it, ensuring that they are supported in a way that best meets their needs.
- ✓ Being assured that people can go to individuals and organisations they trust and that reported hate crime is dealt with appropriately, while reinforcing the message that it is not acceptable in any form.

Protecting people from violent and serious crimes

Despite there being relatively low levels of serious violent crime in West Yorkshire, violent crime is of real concern to communities, especially younger people⁵ and all people in all our communities need to feel assured that they are as safe as they can be from such serious crimes.

There are many forms of violent and serious crimes and in all instances those who are at most risk and therefore the most vulnerable need to be protected

and people who are victims of any violent or serious crime need to be provided with the right support from when they need it, for instance such as in the case of rape. There are certain forms of serious and violent crime, including Child Sex Exploitation (CSE) and domestic violence, that are of particular concern to people and partners across West Yorkshire as they are nationally.

Women are at more risk than men from crimes like domestic

violence. Abuse in the home can often be hidden but can have far reaching effects, especially where it happens again and again to the same people. Because of its seriousness and the implications it can have for victims' and children's health and wellbeing, protecting those in most danger is rightly a focus for those involved in policing, community safety and health. Domestic abuse should not be tolerated by anyone who is a victim or knows someone who is a victim of such a serious crime.

4 Listening to you first campaign 2012/13

5 Police and Crime Commissioner Public Perception Survey 2012

I will work with partners to:

- ✓ Encourage people suffering from domestic abuse to come forward and report what is happening to them.
- ✓ Provide the support they need to feel safe and stay safe.
- ✓ Explore new ways to better tackle domestic abuse and people being repeatedly attacked by their partners, especially to help those at high risk of being a repeat victim.
- ✓ Make sure the right support is available for victims of sexual violence and that the right reassurance is given and action taken.
- ✓ Introduce new projects aimed at preventing and dealing with domestic and sexual violence, and stalking.
- ✓ I will work with fellow Police and Crime Commissioners - and internationally - to tackle issues such as trafficking and forced marriage.

With regards Child Sexual Exploitation, by groups and gangs in particular, there is a clear need for every agency with responsibility for children across West Yorkshire to take a collective approach to tackle this serious problem. Police and partners need to be signed up to a fully joined up

approach and here we need the right services, the necessary resources, where and when they are needed and a long term commitment to work together to protect victims and tackle organised networks of perpetrators across the county. To secure this, I will hold a summit

in the coming months to bring together those partners and stakeholders from across West Yorkshire to facilitate the discussion and explore new ways of working towards keeping our most vulnerable children safe.

- ✓ I will work with partners to make children, wherever they are, safer from those who exploit vulnerable young people, identifying and punishing those in groups and gangs sexually exploiting children.

Preventing attacks on workers

Whether you work in a local corner shop, a larger business or you work for a public sector agency such as the National Health Service or the Police, all workers, no matter where you work, should expect to go about their jobs without the fear of

violence being used against them. I will lobby for changes to the law to ensure not just those in public service, but anyone who serves the public, receives the same enhanced protection against attacks at work.

- ✓ I will work with trade unions, business people and other relevant partners in West Yorkshire to ensure that people at work are and feel protected.



Officer and PCSO on patrol at a supermarket in Batley

Reducing re-offending

Crime can often be committed by a relatively small number of people and many communities know who those people are. One of the ways to reduce crime is to stop those people who keep committing crimes from doing it again. These repeat offenders are the ones who often cause the most harm to our communities, and their behaviour needs to be addressed. People have told me that reducing re-offending is a top concern for them, and that the

perception that offenders continue to commit crimes affects communities' confidence in the criminal justice system⁸. People also told me that tougher consequences, better education and opportunities were important ways of tackling crime⁴. Community safety and criminal justice agencies recognise that tackling re-offending needs to be sharply focused in on and so do I. I have therefore set out in this Plan my intent to reduce the

re-offending of those who cause harm to our communities, both adults and young people. There is currently a national consultation around the provision of services to rehabilitate those who keep committing crimes, which may change how these services are delivered and by whom in the future, and if there is an attempt to break the system apart I will work with partners to seek to keep it together to deliver the best outcomes for West Yorkshire.

Young people contributing to society and playing by the rules

When I asked communities how crime and anti-social behaviour could be tackled people told me that opportunities for young people, such as after school clubs, activities, and education were important. People also said parents and families taking their responsibilities seriously is key⁴. Local partners have identified that taking early action and stopping young people getting into trouble in the first place is critical in helping young people to develop well, have healthy and safe lives, and to deter them from crime in the long run. The police service has an important role in the

education system, and the interaction between young people and the police at an early age is of real importance, both in terms of building relationships with young people and also with other organisations such as schools. By building relationships with young people on neutral territory - such as school grounds - the police are not seen as 'the enemy' but as public servants delivering for all communities. Done in the right way, individual members of the force can become role models for young people and in turn those young people can become role models themselves.



Banner painting project run by 'Positive Futures'

- ✓ I will work with communities and organisations such as schools and the voluntary sector to open up opportunities for young people that will put them on a path away from anti-social behaviour or crime and are supported.

⁴ Listening to you first campaign 2012/13
⁸ Criminal justice survey 2012

Recognising business crime

Thriving businesses are a key feature of any healthy community. If we are to improve people's lives and create jobs in West Yorkshire we need local businesses to do well. Many businesses I have spoken to have told me that business crime is a problem for them⁹. National research suggests that business crime is often neglected when looking at crime numbers, because there is no

agreed definition of what 'business crime' actually looks like. As a result there is often a focus on crime involving shops while the rest of the business sector can be neglected. In addition there are hidden crimes associated with businesses such as fraud and forgery and black market trading. This means that the full extent of the crime and anti-social behaviour problems

suffered by businesses is not known. In turn this means that I cannot consider the full impact of crime on businesses when I consider my budget and Plan. I also recognise that businesses may have different needs from the wider community and may need us to work with them in different ways to find out their views and what is important to them.

I will work with business people and partners in West Yorkshire to:

- ✓ Agree a definition for business crime, a definition that can be implemented locally to allow the police and partners to identify the real impact of all types of crime experienced by businesses.
- ✓ Make sure that I consult with local businesses in a way that is meaningful and useful and that will allow local businesses to have a say in decision making.
- ✓ Seek opportunities for working with businesses and other public sector services to reduce the impact of economic crime.



Mark Burns-Williamson meeting with local construction worker employed building state of the art facilities for West Yorkshire Police

Anti-social behaviour is reduced

Time and time again when I speak to people in communities in West Yorkshire I hear about the impact that anti-social behaviour has on their general quality of life, especially for older people. Despite improving perceptions around levels of anti-social

behaviour this clearly remains a priority for communities and partner agencies such as the police, councils and housing providers that recognise and experience the impact anti-social behaviour can have. I pledged, during my campaign, to tackle

anti-social behaviour and support all those who work in local areas and can help, do help, and are there when you need them. Services should work together as closely as possible to deliver a joined up and integrated service.

Look at new Anti-Social Behaviour powers

- ✓ The draft Anti-Social Behaviour Bill asks Parliament to change the powers to tackle anti-social behaviour. I believe the proposed 'community trigger' threatens to weaken the powers already available and I will work with local MPs to try to influence and change the Government's proposals.
- ✓ If this is not successful, I will work with partners to implement the powers in a way that is most appropriate and meaningful for the communities of West Yorkshire.

How do we know that communities are happy with the response they are receiving from agencies around the anti-social behaviour issues that matter? Currently the police contact a sample of people who have reported anti-social behaviour to ask them how it was dealt with and through a regular survey I ask communities about the specific anti-social behaviour problems they experience in their local area. Later in this Plan, I set out my intention to monitor the views people share with us to ensure the service provided is improving and that levels of anti-social behaviour in local areas are not ruining people's quality of life. It is important to understand whether the response to anti-social behaviour by the police and by partners is adequate and deals with the problem.



Mark Burns-Williamson on patrol with neighbourhood beat officers in Halifax

Experience of Anti-Social Behaviour

- ✓ I will identify the best way to check that services provided in communities to tackle anti-social behaviour are dealing with the problem in the right way at the right time when people need them.

Victims and witnesses are supported

Victims need to come first. When thinking back to the time when they were growing up, or over the course of their family and working lives, many people in West Yorkshire have been affected by crime at some point. They haven't always felt supported or put first, especially those from a minority ethnic background⁴. Victims from minority ethnic groups in the community are often least satisfied with the police despite there being high victim satisfaction overall, although this is improving¹⁰. I have also been told

that many people feel that the balance between the rights of the victim and the rights of the offender is biased towards the offender⁸. Meeting the needs of victims of crime is consistently a priority for people, no matter who you are or what background you are from⁸. It is also a priority for local criminal justice partners like the Probation and Crown Prosecution Services. We need to look to a more innovative and integrated approach to the services we provide and we need to work together better to ensure

victims always feel they come first.

Those affected by crime the most, the victims and the witnesses, should be listened to and be supported in a joined up way by the agencies involved in helping to bring offenders to justice. They should be provided with the support they need to allow them to cope with and recover from the effects of their experience and to be safe and to feel safe into the future.

Keeping victim and witness promises

I have made five promises to victims and witnesses. I will work with partners to see how we can fulfil these promises to:

- ✓ Be open and accountable to victims and witnesses, seeking out and acting on their views.
- ✓ Make sure victims and witnesses get the high quality help and support they need, when they need it.
- ✓ Make the police more victim focused and be more effective in meeting victims' needs.
- ✓ Give victims and witnesses an effective voice in the wider criminal justice system.
- ✓ Constantly work to develop new ways of delivering justice for victims.

It is also important for those who cause harm to communities to put right some of the damage they have done and to be seen to do so. This 'restorative justice' must only be used where it is appropriate but it can be very effective and justice should be seen to be done by the victims involved.

Support use of victims getting justice by those who commit crimes agreeing to put right what they have done

- ✓ I will learn from the work being undertaken in West Yorkshire to tackle both crime and anti-social behaviour with people who have committed crimes, putting right the damage they have done.
- ✓ I will learn from the neighbourhood resolution pilots being undertaken in our communities that use restorative justice - which involves dealing with the needs of victims involved - and, if successful, will consider expanding this approach.

4 Listening to you first campaign 2012/13

8 Criminal justice survey 2012

10 West Yorkshire Police User Satisfaction Survey 2012

Local, regional and national threats, risks and harm are tackled

Aside from what has been set out so far in this plan, there are underlying issues that cause

threat, risk and harm to communities that need to be tackled. There is a need for us to

work better together to tackle the most serious challenges that cut across our communities.

Tackling and treating drug and alcohol addiction

Substance abuse, the use of drugs and misuse of alcohol, are key drivers for many crimes and anti-social behaviour and this is recognised by communities⁴. Many of you have told me what a worry it is for you, especially younger people^{5,7}. Police and partners can prove that there are strong links between drugs,

particularly class A drugs (such as heroin and cocaine) and organised crime. However, society is constantly changing and we are seeing a shift from problems around such drug use to problems from cannabis use and so-called 'legal highs'. Not only does the abuse of drugs and alcohol cause crime, both low level and serious

crime, but it can also cause serious harm to people's health and wellbeing and life chances. To their families and to the wider communities they live in. As these problems cause such harm across communities we need collective action and a collective response to these causes and consequences of crime.

- ✓ I will work with partners to get a better understanding the serious problems that exist in our communities around drugs and alcohol.
- ✓ With partners I will work towards reducing the harm caused to individuals, families and communities through the abuse of drugs and alcohol.
- ✓ I will lobby government to update the policies and laws that exist around drugs to reflect the rapidly changing problem we are facing such as legal highs.



Mark Burns-Williamson finding out about services for people with addictions in Wakefield (left) and Huddersfield (right)

Reaching out to people with mental health issues, missing and vulnerable people

Across West Yorkshire there are significant risks around services provided for vulnerable people, especially those with mental health issues and those who go missing from home. Recognised best practice is already being drawn upon around the size and scale of the challenges this brings to communities. It is clearly a concern for me that those in our communities who are most vulnerable are dealt with in the best way and that they get help and support. Mental health more widely is a challenge for agencies working to keep people safe and

support them in looking after themselves. With mental health being one of the four acknowledged triggers for crime, coupled with different levels of resources across West Yorkshire for mental health provision, more needs to be done to understand the issues and challenges for community safety, criminal justice and health agencies around those with mental health issues. Resources need to be prioritised and practices integrated to deliver a new way of working and a more effective and efficient service for individuals who are in need.



- ✓ I will work with the police and other partners to review the need for services around places of safety for those with mental health issues, missing persons, and appropriate adults for children and vulnerable adults.
- ✓ I will work with partners to improve our understanding of the issues around mental health, community safety and the criminal justice system and put in place better systems to deal with those issues.

Fighting serious and major crime

Visible uniformed policing can tackle many forms of crime and offending but there are some types of crime that need a different response. There are many agencies that work together to keep people in West Yorkshire safe and protecting the public from serious harm is a major part of policing and partner working.

The number of people acting together to commit serious crime, and the links these groups have to drugs, guns, financial crime (such as fraud and forgery) and, in some cases, sexually exploiting children make this a key threat. The management of dangerous offenders is also a threat, and

partnership working is key to addressing this. Those we have engaged with at events say that serious and organised crime is a top concern⁵ and the Government is working with police and crime commissioners to agree how we will work with the new National Crime Agency.

- ✓ I will work with the police and other agencies to ensure the threats posed locally and nationally by organised crime groups are tackled in the most effective and efficient way to minimise serious harm in our communities.

4 Listening to you first campaign 2012/13
7 Summer and targeted events 2012

5 Police and Crime Commissioner Public Perception Survey 2012

Collaborating, delivering in partnership and responding to national threats

Some threats and risks can only be dealt with effectively by drawing together the resources and expertise of people regionally or across the country. Good examples are counter-terrorism work, activity to tackle serious organised crime and people who use the internet to commit crimes against people and businesses. While you may not always see the impact locally of work undertaken by the police and partners at a national level, it does not mean

that this work is not keeping you safe locally. West Yorkshire is well equipped and experienced in tackling many of these aspects of policing and others often rely on us to help them.

The Strategic Policing Requirement sets out what, in the Home Secretary's view, are the national threats that the police and partners must address. The threats are organised crime, terrorism and extremism, public

order, civil emergencies and a major cyber incident. It also sets out the resources and skills police force's need in order to fulfil their obligations under it. My role is to ensure I consider this requirement when setting priorities and when considering resource decisions for West Yorkshire Police, to ensure that we are in a position to make an effective contribution as part of the wider police service should the need arise.

- ✓ When it comes to policing and crime, no single organisation is big enough or wealthy enough to go it alone. I will consider all realistic options for collaborating with others to ensure better value for the people of West Yorkshire, and to seek strong public sector delivery of those services.
- ✓ I will make sure that major crime which impacts nationally and locally on the public of West Yorkshire is tackled.
- ✓ I will make sure that we have the right resources and people to tackle national threats such as terrorism, serious public disorder, organised crime, major cyber incidents and civil emergencies. I will work with local authorities and planning agencies to make sure we are prepared for the national risks, threats and harm set out by the Home Secretary in the Strategic Policing Requirement.



Criminal Justice System is effective and efficient

The criminal justice system is made up of several agencies including the police, Court Service, Youth Offending and Probation Services, the Crown Prosecution Service and prisons. While some people have concerns that police and crime commissioners might threaten the independence of some criminal justice partners, I take the view

that almost everything in criminal justice is inter-dependent – which means we all have to work together. Just as I have no intention of interfering with the independent exercise of police powers, neither do I intend to trespass into the independence of the prosecution and courts services. The criminal justice system is an important tool for

making communities safer. If the system works then people should be deterred from committing crime, witnesses and victims will have a real voice in the process and will be supported, while those who cause the most harm or persistently offend will be dealt with appropriately.

- ✓ I will work in partnership with criminal justice agencies to achieve the outcomes people expect for their communities particularly for victims of crime.

Creating confidence

If the criminal justice system works efficiently and effectively but also in a way that's fair then communities should have confidence in it as a whole. If people have confidence in the system then they are more likely to report incidents of crime and anti-social behaviour, come forward as a witness, and co-operate and engage with the agencies involved. I intend to monitor the confidence that people in West Yorkshire have in the criminal justice system, and this is set out later in the Plan.

Stop and search is an issue that is often talked about, as I heard during my election campaign. Many young people spoken to told me that they have been stopped, or stopped and searched, by the police. Some groups experienced being stopped, or stopped and searched more than others, especially those with disabilities, those in Bradford or those from a minority ethnic background¹¹. The

recorded figures for stop and search also show minority ethnic people were more likely to be stopped and searched. When asked about their opinions of the police the same group of young people were more negative than other groups¹¹. This suggests that your experience of stop and

search contact with the police affects how you see them. The impact of stop and search on communities - real or perceived - can be significant. As such it should only be applied where it is operationally necessary, within due process and used appropriately.



Barbara Petchey, Deputy Chief Crown Prosecutor for West and North Yorkshire, Mark Burns-Williamson and Martin Goldman, Chief Crown Prosecutor for Yorkshire and the Humber



Mark Burns-Williamson discussing with young people their policing and crime concerns

- ✓ With the police I will ensure stop and search activity is used appropriately, proportionately and when necessary to do so, working with communities to assess the impact this activity has had on them and better explain why.

Ensuring integrity

Our police officers and staff work tirelessly to protect the people of West Yorkshire. They are some of the bravest and most committed people of any public service. However, in the past a small minority of officers have let themselves, their colleagues and their communities down. In the past some officers and staff have failed to behave as we would

expect them to, and the culture of the force has not always been as open and responsive as people would expect. I will lobby for a national complaints body more fit for purpose and locally work with the Chief Constable to improve the processes by which we monitor and manage integrity and professional conduct. The Police Reform and Social Responsibility

Act 2011 introduced changes to the police complaints system to make sure that complaints are handled as soon as possible by the right people. I know that, even in the most professional and hard-working organisations, things will sometimes go wrong and my focus is on putting things right.



- ✓ I will scrutinise complaints against the police and, wherever possible, aim to help put things right.
- ✓ I will actively engage in the consultation around how complaints are dealt with independently, in a national body or otherwise.
- ✓ I will set up an independent review of police conduct and standards.

Communities are listened to

Listening to you first

Engaging with the communities we serve is of vital importance in making sure that together we best meet the needs and concerns of the people we serve. Engaging with people in their communities is the key principle that partners identified as being important for services that they are being paid to provide. For me to address the concerns that matter to communities, give communities a voice, and be accountable to the public I serve I need to listen to

you first and understand your issues and your concerns and those of your families in your communities.

On taking office I launched my 'Listening to You First' campaign as I wanted to hear about your experiences, what mattered most to you, and your ideas for tackling crime and anti-social behaviour. More than 2,000 of you completed my survey and many more of you took the opportunity to speak to

me as I was out and about in communities. I have considered your feedback in detail when setting priorities in this Plan, as to me it should be a Plan for the people of West Yorkshire, reflecting what is important to you. While I acknowledge that there are some very diverse communities within the county, and that local areas can differ significantly not only in the people who live there but also the problems they face, the opinions, views and experiences you have expressed to me as part of this campaign have shown a strong agreement between people in different areas on the issues which really matter. I welcome any more thoughts and concerns - one way you can send them to me is through my website www.westyorkshire-pcc.gov.uk

Until the elections for police and crime commissioners in November 2012 - and arguably during and beyond - many people were not aware of my role or what it involves. Appendix A sets out the role of police and crime commissioners.



Mark Burns-Williamson meeting people as part of Community Action Support Against Crime (CASAC) Leeds

- ✓ I will spend as much of my time as possible listening to the people of West Yorkshire, visiting neighbourhoods, holding surgeries and listening to a wide range of groups about their experiences and what matters to them.
- ✓ I will expect our Chief Constable and his team to also consult widely.
- ✓ I will work with communities on key issues affecting them and put their needs first when making decisions.
- ✓ I will use my staff at the Office of the Police and Crime Commissioner to help me to gather people's views, allowing me to hear the voices of more of the people I have been elected to serve.
- ✓ I will share what the majority and minority views are on the issues the people of West Yorkshire care about, and then make decisions with communities taking these views into account.
- ✓ Above all else, I will continue to **listen to you first**.

During my election campaign I made the pledge to involve young people and minority groups, whose voices are often not heard by public bodies. I am working

with young people across West Yorkshire to set up a youth advisory group and I have run a consultation event exploring the issues around hate crime to

inform this plan. I consulted with young people and minority groups on questions to put to candidates in the recruitment of the Chief Constable.

I have made five promises to young people. I will work with partners and young people to see how I can fulfil these promises, which are to:

- ✓ Make myself accessible to young people and provide appropriate ways for young people to express their concerns to me (e.g. face-to-face surgeries, social media, e-petitions).
- ✓ Treat all young people as citizens, valuing their interests and opinions as much as any other group in the community.
- ✓ Provide an equal platform for all members of the community, including minorities and those who are marginalised.
- ✓ Establish a way of meaningful representation of young people's views by creating, for example a young advisory panel.
- ✓ Use my influence as Police and Crime Commissioner to support the police to engage positively with all young people.



Young people involved in 'Positive Futures' projects, funded this year by the Office of the Police and Crime Commissioner

What resources will help us to achieve our objectives?

Funding

West Yorkshire Police is heavily dependent on government funds, as around only a fifth of the budget of £420m is paid for locally through the police council tax precept. During my campaign I made a pledge to stand against government cuts, keep the police on the beat and not hand police service delivery over to private companies. These remain important principles and communities have told me that the visibility and availability of officers and staff is a top concern for them⁴. I am committed to protecting frontline operational policing, but there has inevitably been a reduction in the size of the force since 2010 when the government's spending review was implemented. We need to identify the best way to work with communities at the neighbourhood level. The people you rely on to keep you safe

where you live need to work together as one team and we need to develop the best way to make this work in each and every area across West Yorkshire. I have been pleased to see a commitment from each of your local councils (Bradford, Calderdale, Kirklees, Leeds and Wakefield) to continue to part fund police community support officers for the next 12 months and beyond where possible, despite also being in a difficult funding position.

Those in the police are rightly concerned about the impact of budget cuts on the services they provide; they will need to be smarter with the money they spend to reduce this impact and I will ensure public money is spent as efficiently as possible. I have lobbied the Home Secretary and the Policing Minister for a fairer

deal for West Yorkshire and I will continue to do so. The government believes that we need to work harder to make more efficiencies but substantial savings have already been made and with partners including those involved in providing this plan also facing substantial cuts to their budgets there is less money available for policing and fewer resources to support community safety in these tough times. But that still leaves a gap in the funding. Everything possible has been done to protect frontline delivery of policing, with the bulk of the savings coming from the back office and support functions, but the police simply can't afford to continue to recruit police officers without some extra help from you. Full details of my budget can be found at www.westyorkshire-pcc.gov.uk

- ✓ I will lobby Government for adequate funding nationally for policing and a fairer share of the total funds available for West Yorkshire, otherwise it will become more and more difficult to keep people safe and feeling safe.
- ✓ With cuts being made to the funding given to me for policing, community safety and other vital services, I need to identify areas where savings can be made and also identify new sources of income and funding such as support from businesses through the late night levy. I will work with the police and partners to find money through other sources, making sure we use our assets to best effect and generating income through new ways of working. I will try, wherever possible, to reduce the impact of funding cuts on frontline policing so important for communities in West Yorkshire.
- ✓ I am committed to keeping neighbourhoods safe by funding and supporting services devolved to the local level, which can act and change what happens on your street to prevent and tackle anti-social behaviour and crime.

Staffing

Owing to the level of government cuts I have taken the difficult decision to raise the police council tax by 3.8% to make sure we can continue to recruit police officers in 2013/14. Even so, I estimate that the strength of the force will fall from 8,606 to 8,368 during the year, with this made up of 4,957 police officers and 3,411 police staff. There will be a net loss of 106 police officers after the 44 new recruits which the increase in council tax will pay for and a loss of 132 support staff. In addition there are 519 special constables (with more to be appointed) and 265 police support volunteers.* The extra police council tax is only around a penny a day for the majority of households in West Yorkshire, but because there will need to be more budget reductions in future years it is even more important that we continue to examine everything we do to make sure it provides

value for money to all the communities in West Yorkshire. In fact I intend to explore all avenues for funding and areas to increase our income to try to lessen the impact on communities and the police, partners and staff themselves.

The Police and Crime Commissioner is the employer of all West Yorkshire Police staff who are not police officers, which is different from my own office which directly support my democratically elected role. Staff who are carrying out policing functions, like Police Community Support Officers for example, might be better employed by the Chief Constable rather than being employees of their Police and Crime Commissioner. As part of the Government's changes to introduce police and crime commissioners, the Home Secretary has asked all

commissioners to submit a plan setting out which staff should be transferred to their chief constable as the new employer. In an area the size of West Yorkshire this is a big job and I will be working closely with our new Chief Constable to make sure that our proposal meets the policing and crime needs of all our communities, and has due regard to the staff involved. I have already started preparing for this work and will be consulting widely with staff, their unions and associations and with individual groups of employees and partners. Our plan will have at its heart the values and importance of public service and ensure our Chief Constable and his team can focus on operational policing, with the right support behind them.

With the police service I will work towards:

- ✓ The workforce having the skills they need to carry out their jobs in a way that meets the needs of communities.
- ✓ Involving the community through volunteering opportunities – I will run a recruitment campaign for special constables in local areas.
- ✓ The whole workforce – including staff, officers, special constables and volunteers – being more representative of the communities that West Yorkshire Police serve.

I will ensure:

- ✓ West Yorkshire Police is a living wage employer.
- ✓ That I honour the commitment I made in signing the Police Staff Employment Charter.



PC Lisa McDonald West Yorkshire Police
Employee of the Year

*These figures change monthly because of the financial and environmental picture.

Proceeds of crime

During my campaign I spoke about the Proceeds of Crime Act 2002. This Act lets us confiscate or recover the proceeds of crime from a criminal (this could be cash or property such as houses and vehicles). Half of this is kept by the Government. In some cases West Yorkshire Police gets back

50% of the amount recovered, while in other cases the police share the remaining half with the Crown Prosecution Service and Court Service. In 2011/12 the amount of money West Yorkshire Police received through such means was £2.159 million. I will encourage and support more of

this work by the relevant local agencies. Through my Listening to You First campaign, the majority of people have told me that they would support me lobbying the Government to get more, if not all, of the proceeds of crime returned to West Yorkshire⁴.

- ✓ I will lobby Government and try to get more of the money seized from criminals in West Yorkshire kept here and invested back in tackling crime.
- ✓ I will encourage and support more work by our police service and criminal justice partners to recover more assets from criminals.
- ✓ I will decide together with communities and the police how this money is spent locally.

Commissioning and grants provided to other agencies

For 2013/14 I have been given £5.29 million by the Government - a 20 per cent reduction on last year and which will continue to reduce in future - which would previously have been given directly to community safety

partnerships and other local partners. I have pledged that I will pass this money to partners, providing that it is used to fund activity that supports the outcome framework and priorities in partnership plans. The table below

shows the amount of money each district will receive to spend on tackling crime and disorder, substance misuse and youth offending/re-offending.

Amount to be passed to West Yorkshire districts for 2013/14 (£)

	Bradford	Calderdale	Kirklees	Leeds	Wakefield	Local Policing
Total funding for districts	1,480,593	518,658	649,112	1,927,045	623,526	88,066
Safer Future Communities	5,000					

From next year (2014/15) I will be commissioning delivery of community safety, reducing re-offending and victim services directly. Over the next 12 months I will be working with partners to

identify the best way to do this, learning from those who know 'what works' and what doesn't. When inviting tenders and contracts I will be open, transparent, making sure bidders

are providing value for money and public accountability to the people of West Yorkshire. All details will be included on my website www.westyorkshire-pcc.gov.uk

- ✓ Achieving my community outcomes will depend on the quality of services provided by statutory and voluntary partners. This year I passed on my Community Safety Fund to partners; next year I will be focussed on making sure I have a clear offer and approach that will help me and our partners in achieving our shared aim that communities are and feel safer.

⁴ Listening to you first campaign 2012/2013

How will we know if we are succeeding?

It is important that we know whether we are succeeding in achieving our objectives. I have agreed a small number of performance indicators: each will be monitored carefully on a regular basis (see Appendix C for the measures I will use). I have deliberately chosen to only have one target, for burglary, which reflects the importance burglary has in this county. Other indicators will be monitored to ensure an improvement is being seen over time. Performance reports will be shared with partners and placed on my public website. Any under-performance will be challenged and ways forward identified. I will make regular updates on performance available on my website.

Indicators
1. Making communities safer by tackling all forms of crime
2. Reducing the risk of domestic burglary in West Yorkshire
3. Reducing the re-offending of persistent criminals who cause the most harm to our communities
4. Responding to reports of anti-social behaviour in a way that victims are happy with
5. Responding to reports to anti-social behaviour in a way that communities are happy with
6. Improving the quality of support provided to victims of crime and incidents
7. Protecting those domestic abuse victims who are at most risk
8. Making children safer in our communities
9. Maximising the proportion of police officers engaged in operational activity
10. Increase the confidence of communities by working with partners in the criminal justice system

How will I manage performance?

- One of my key functions is to hold the Chief Constable to account for how well the police play their part in the delivery of this plan, with the Chief Constable's role being to have direction and control of operational policing and to ensure it operates efficiently and effectively.
- I will meet regularly with the Chief Constable, as I have already done since my election, to discuss important policing concerns and the progress made to deliver my Police and Crime Plan. I will ensure that the way that I hold the Chief Constable to account allows the people of West Yorkshire to see and have access to the key and important information and decisions that affect them.
- As promised I will be out and about in West Yorkshire meeting with communities, groups and partners to hear directly about the impact that the delivery of my Plan is having. As part of this I will dedicate time to holding events in each community to discuss face-to-face with the people are affected their policing and community safety concerns.
- My delivery of the Plan will be supported and scrutinised by the Police and Crime Panel and, with them, I will look at ways of how they can support me in my role.
- I will look to holding sessions locally with the Chief Constable and other senior officers which the public can attend to ask questions.
- Tackling crime, disorder, drugs and reducing re-offending is not just about policing: it involves a wide range of partners coming together and working co-operatively. Partner agencies have their own plans setting out how they intend to achieve the priorities I have set out here, both at a strategic and a local level and we will be monitoring our collective and individual progress. My office will help me to assess whether the police delivery plans have been implemented and whether their activity has helped to achieve the outcomes and priorities I have set. They will also work with other agencies to explore the impact of their activity.
- This year I have committed resources to assisting partners from my Community Safety Fund. Next year I will be looking to commissioning services directly with partners based on the needs of communities across the county. Over the next five years of this plan each partner will be assisting me in fulfilling my long term aim that people in West Yorkshire are safer and feel safer.

Appendix A - Role of Police and Crime Commissioner

The police and crime commissioner will ensure the policing needs of communities are met as effectively as possible, bringing communities closer to the police, working more effectively with partners to address the causes and consequences of crime, building confidence in the system and restoring trust. Your police and crime commissioner is your voice for your area, elected by you and accountable to you at the ballot box, with the responsibility to hold the police service in West Yorkshire to account. The main duties of a police and crime commissioner are:

- Holding the chief constable to account
- Setting and updating a police and crime plan
- Setting the force budget and the police precept in the council tax
- Engaging meaningfully with the public and communities served
- Appointing, and where necessary dismissing, the Chief Constable

PCCs are responsible for policing at a local level but also for national policing issues and there is a Strategic Policing Requirement to ensure the police for example in West Yorkshire protect the public from cross-boundary threats such as terrorism, civil emergencies, public disorder and organised crime.

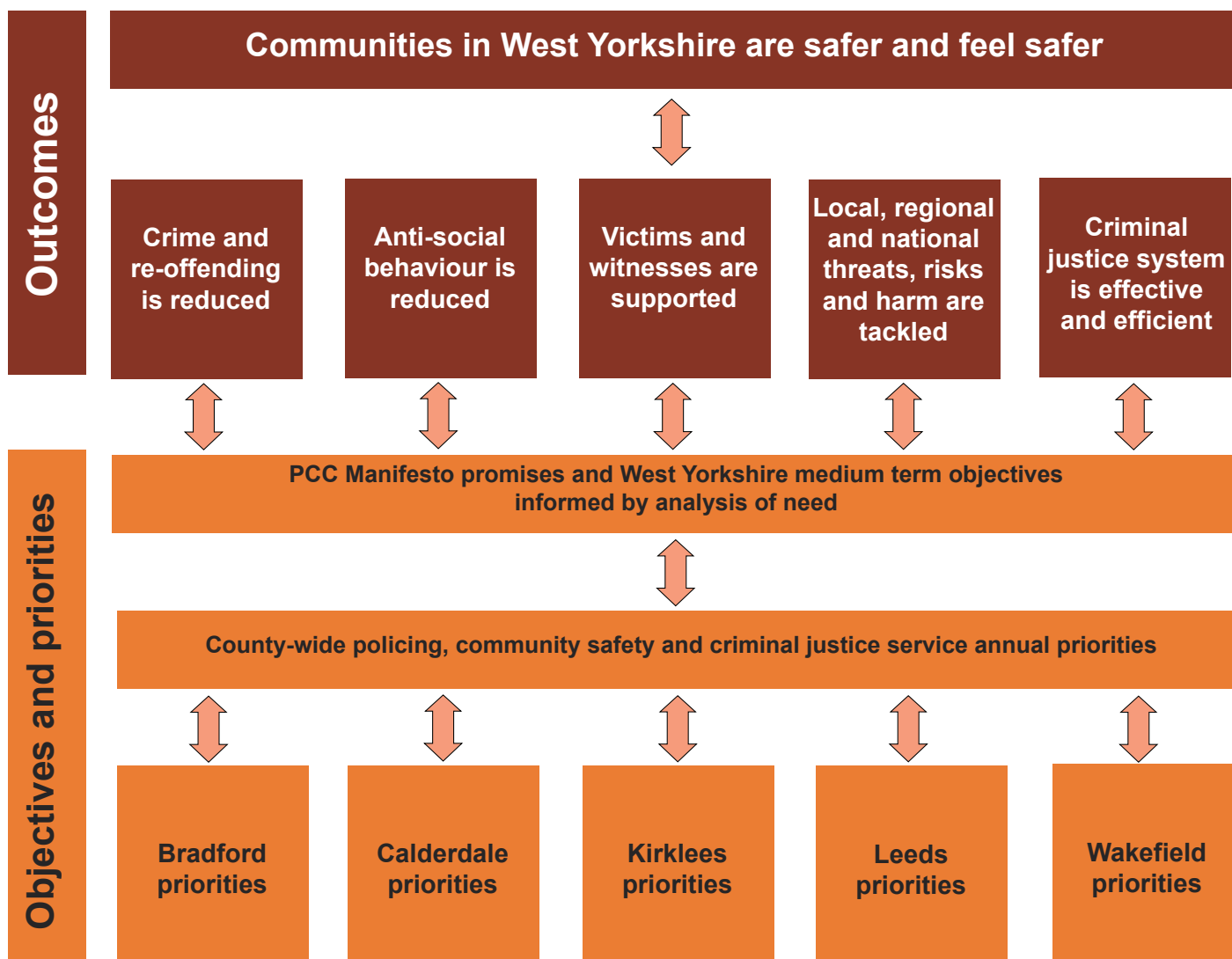
It will not be for the PCC to tell the police how to do their job - the Chief Constable continues to have operational independence and retains the direction and control of policing operations, the forces officers and staff. The PCC will hold the Chief Constable to account for the force performance and for the delivery of an effective and efficient police service within the force area.

PCCs swear an oath when they are elected to office to emphasise the significance of the role in local communities but also that PCCs are there to serve all the people they represent.

PCCs are scrutinised and supported by a Police and Crime Panel. In West Yorkshire the Panel has 14 members made up of councillors from the five local authorities together with two co-opted independent members. The Panel's main duties are:

- Reviewing Police and Crime Plans and annual reports issued by the PCC
- Agreeing or rejecting proposed police precepts
- Investigating complaints made about the PCC
- Agreeing or rejecting the appointment of a Chief Constable

Appendix B - Community outcome framework



Appendix C - Performance measures and current performance

Indicator	Measures	Current Performance to Feb 2013
1. Making communities safer by tackling all forms of crime	Total recorded crime (Number of crimes)	10.1% reduction ¹² (both WY and similar forces)
2. Reducing the risk of domestic burglary in West Yorkshire	Recorded domestic burglary (Number of crimes) (TARGET - performance to be better than similar forces and partnerships)	27.6% reduction ¹² (similar forces 12.1% reduction)
	Risk of household crime	17.4% ¹³
3. Reducing the re-offending of criminals who cause harm to our communities	Re-offending rate for persistent offenders (adults)	41.8% ¹⁴
	Re-offending rates of adults	26.5% ¹⁵
	Re-offending rates of young people	37.7% ¹⁵
4. Responding to reports of anti-social behaviour in a way that victims are happy with	Satisfaction with service delivery	82.3%
5. Responding to reports to anti-social behaviour in a way that communities are happy with	Proportion of residents saying anti-social behaviour has got worse over the last 12 months	12.4%
6. Improving the quality of support provided to victims of crime and incidents	Satisfaction with overall service	87.1%
7. Protecting those domestic abuse victims who are at most risk	Repeat victimisation rate for domestic abuse	35.6%
8. Making children safer in our communities	Volume of safeguarding activity undertaken	Available shortly
	Re-offending of sex offenders	Available 31/3/2013
9. Maximising the proportion of police officers engaged in operational activity	% of police officers in operational functions	91.1%
10. Increase the confidence of communities by working with partners in the criminal justice system	% confident that the CJS is effective	39% ¹⁶
	% confident that the CJS is fair	60% ¹⁶

12 Data for the 12 months to January 2013
14 Data for the 8 months to December 2012

13 Data for the 12 months to September 2012
15 Data for the 12 months to December 2010

16 Data for the 12 months to March 2012

Acknowledgements

I would like to acknowledge all of those who have contributed very positively to my first Police and Crime Plan for West Yorkshire. This Plan sets a strategic vision for policing and community safety across the county and has rightly involved a great number of people, organisations and partners and I would like to express my thanks to all of you. I would like to thank the Office of

the Police and Crime Commissioner (OPCC), and Clair Hedges, Tricia Holder, Sarah Drafz and Henri Murison in particular, for all their work in collating the consultation responses, pulling the information together and facilitating partners' feedback. This has been no small undertaking given the demanding timetable.

I would also like to thank the Police and Crime Plan Working Group their involvement in the production of this plan has been key. They have provided me and my office with invaluable advice, support and information needed to get this Plan right for you and for all our communities across West Yorkshire.

My special thanks go to:

Bradford Community Safety Partnership
Calderdale Community Safety Partnership
Kirklees Community Safety Partnership
Leeds Community Safety Partnership
Wakefield Community Safety Partnership
Local Criminal Justice Board
Voluntary Action Leeds
Mid Yorkshire Chambers of Commerce
Police and Crime Panel
West Yorkshire Police

Imran Hussain, Jonathan Hayes
Chris Hardern
Jean Calvert, Chris Walsh
Neil Evans
Maureen Cummings, Mel Williams, Diane Lee
Sue Hall, Colin McMahon
David Smith
Steven Leigh
Alison Lowe, Clare Elliott
A/DCC Jawaid Akhtar, ACC Geoff Dodd,
Rebecca Tennyson-Mason, Jayne Sykes,
Jeffrey Bridgeman, Andrew Wright





Office of the
**Police & Crime
Commissioner**
West Yorkshire

Report of Director of Environment and Housing

Report to Safer and Stronger Communities Scrutiny Board

Date: 11 November 2013

Subject: 2013/14 Quarter 2 Performance Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. In the light of the changes to corporate performance reporting and the outcomes of work done by a working group of the Board, the Safer and Stronger Communities Scrutiny Board has recently agreed revised arrangements for reporting performance across its remit. This includes receiving on a quarterly basis a report which highlights good performance as well as performance in service areas where trends are changing and/or performance is showing signs of deterioration. It also allows the Director an opportunity to identify any emerging areas of concern or risks. This report sets out the position at Quarter 2 in relation to the performance areas that fall within the Director of Environment and Housing's responsibilities.
2. The Board has also agreed to receive on an alternate quarterly basis separate reports covering the Safer and Stronger aspects of the Board's remit. This will include reports from both the Directors of Environment and Housing and Citizens and Communities.
3. Arrangements are also being made for the Board to receive the minutes of the Safer Leeds Executive and the Communities Board.

Recommendations

Members are invited to consider the Director of Environment and Housing's Quarter 2 highlight report which is provided as an appendix to this covering report, and also provide feedback on the format and content of the report in order to inform future reports.

1 Purpose of this report

- 1.1 The purpose of the report is to provide the Board with a Quarter 2 highlight report from the Director of Environment and Housing, showing areas of good performance as well as performance issues linked to changes in trends or where performance has dipped. It also provides an opportunity for the Director to identify any other emerging areas of concern or risks.

2 Background information

- 2.2 This is a new way of reporting performance that has recently been agreed by the Board and reflects the outcomes of discussions between officers and members of a working group of the Board. It also takes account of the changing corporate reporting arrangements. In addition to receiving a quarterly highlight report, Members have asked for separate more detailed alternate quarterly reports covering the Safer and Stronger aspects of the Board's remit from the Directors of Environment and Housing and Citizens and Communities.
- 2.3 The Board has also requested sight of the minutes of meetings of the Safer Leeds Executive and the Communities Board so that they can be made aware of the issues being discussed by these partnership boards and determine whether there were issues that would benefit from further enquiry. These will be provided separately.

3 Main issues

- 3.1 The highlight report is given as an appendix to this report.
- 3.2 Areas of performance to highlight include:
- Domestic Burglary which is showing year on year improvement and an improvement in core city rankings, but trends continue to be tracked on a monthly basis
 - Anti-social behaviour which is continuing to achieve high levels of customer satisfaction and showing continual improvement. Volumes of cases are showing as having increased which is attributed to the full integration of the Noise Nuisance Service.
 - Domestic Violence which is showing signs of improvement in terms of repeat victimisation rates (other success measures are being developed based on a new emerging strategy)
 - Drugs and Alcohol programmes which are showing that Leeds has moved into the top quartile and is showing a general improving trend. The challenge will be to maintain and improve performance during a period of change following implementation of the outcomes of a strategic review of services.

- Missed bins performance which was mixed in Quarter 1 but has improved significantly over the last month. Numbers of complaints are also falling.
- Recycling which, although showing an improving trend after a dip in April, and exceptionally good performance in June, is currently slightly off track in relation to meeting the year end target of 46.4%
- Tonnage to landfill which is also showing a year on year improvement but is currently slightly off track to meet the 142,000t minimum target.

3.3 Two potential emerging risks/issues have also been highlighted:

- The threat from the spread of Ash Tree Dieback which has not yet impacted on Leeds. The situation is being closely monitored.
- The need to strengthen safeguarding arrangements linked to Domestic Violence to ensure that both children and adults are safeguarded.

3.4 As this is a new report and a new method of reflecting performance, Members are also invited to give general feedback on the exception report in terms of its format and content in order to inform future reports.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 This is a performance report for the Board's information and as such there is no need for wider consultation. If the Board determines that any performance area requires further investigation, then it may be decided that the views of interested parties should be sought or that existing information reflecting the views of customers and others stakeholders should be provided to the Board.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 This is not a decision-making report and as such there is no need for an EIA screening document to be completed.

4.2.2 The business of the Safer and Stronger Communities Scrutiny Board is to consider the extent to which the corresponding Partnership Board is delivering City Priorities and also to review and challenge the Council's own performance in relation to the Safer/Stronger agenda. As part of this role, the Scrutiny Board will consider the extent to which the partnership board and the Environment and Housing directorate are addressing cross-cutting issues, including equality and diversity and cohesion and integration. This will be taken into account when determining the performance information the Scrutiny Board may require. Specifically, the Board's remit also includes scrutiny of cohesion and integration matters under the Stronger Communities element of its work.

4.3 Council policies and City Priorities

- 4.3.1 The performance information received by the Board allows it to assess and challenge performance in relation to the delivery of specific city priorities and priorities within the Best Council Business Plan.

4.4 Resources and value for money

- 4.4.1 The Board has specifically asked that the performance information provided is based on information that is already available, and has determined that it will only require more detailed reports where it wants to examine performance areas in more depth, thereby ensuring that reporting arrangements remain efficient and effective.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 The report is provided within the context of the formal role of Scrutiny Boards within the Council's constitution. There is no decision being made and there is therefore no call-in requirement.

4.6 Risk Management

- 4.6.1 The provision of performance information to the Board is designed to enable the Board to fulfil its role effectively and as such will minimise the risks of non-delivery of City Priorities and Best Council Business Plan Priorities. Care is being taken to make use of existing data rather than create an additional reporting burden.

5 Conclusions

- 5.1 Performance in Quarter 2 across the areas of responsibility of the Director of Environment and Housing is generally good, with improving performance trends across the majority of services. Recycling and Tonnage to Landfill are areas where performance is improving but there is a risk that performance may not reach the performance targets set for 2013/14. Burglary trends are also worth watching given the pattern emerging over the last three months.

6 Recommendations

- 6.1 Members are invited to consider the Director of Environment and Housing's Quarter 2 highlight report which is provided as an appendix to this covering report, and also to provide feedback on the style and content in order to inform future reports.

7 Background documents¹

- 7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

DIRECTOR OF ENVIRONMENT AND HOUSING: QUARTER 2 HIGHLIGHT REPORT

SECTION A: SAFER COMMUNITIES

Performance area	Performance Reports/Data (available to Members on request – n.b. some of this may include confidential protected data)	Summary comments drawing out performance issues for noting/discussion
Crime - burglary	Partnership quarterly report card and burglary ward performance overview	<p>General year on year improvement trends continue, and we are continuing to track trends on a monthly basis to determine whether any fluctuation will have an effect on year end performance against our stretch target of 4,548.</p> <p>Core city comparator info. (i.e. published data for 12 months to end April 13) shows Leeds to have had by far the biggest percentage improvement over other core cities and an improved ranking of 4th highest burglary rate from 2nd highest in 2012 (out of 8).</p> <p>Darker nights present a challenge, and trends show that crime increases between September and January during the day and evening (older offenders have tended to use dusk/dark hours and younger offenders are also increasingly showing this pattern). Darker night strategies are in place and will be delivered over the coming months.</p>

Anti-social behaviour	Partnership quarterly report card and monthly service level data	<p>High levels of customer satisfaction are being achieved and improvements continue :</p> <ul style="list-style-type: none"> • 93.3% satisfaction with cases (from a low of 60.3% in 10/11 and year end 12/13 position of 89.4%) • 97.2% overall satisfied with service (from a low of 70.4% in 10/11 and a year end 12/13 position of 93.7%) <p>Performance is above target in all three localities across a range of customer focused PIs, the only exceptions being around speed of communications at the commencement and closing of cases. We are continuing to act on this feedback, which highlights that customers are more satisfied when they feel well informed about the processes involved, are regularly updated and able to develop a positive working relationship with the investigating officer.</p> <p>In terms of volumes, the numbers of cases have increased significantly but this is attributable to the full integration of the Noise Nuisance Service.</p> <p>In relation to the headline measure: <i>public perceptions that levels of disorder/ASB have increased in the last 12 months</i>, Quarter 1 performance is on track, and we are awaiting police data for Quarter 2</p>
Domestic Violence	Partnership quarterly report card and some police data	<p>The repeat victimisation rates have improved over the first half of this year.</p> <p>This is a new emerging priority for the Safer Leeds Executive Board and a revised strategy is being developed based on the following key outcomes:</p> <ul style="list-style-type: none"> • Improved customer confidence and satisfaction • Expanding the range of approaches to perpetrators • Better information sharing across agencies • Increased awareness <p>A set of performance measures is being developed to assess the impact of this strategy.</p>
Drugs and Alcohol	Partnership report Nov 13	<p>Latest available data (Quarter 1) shows that Leeds has moved into the top Quartile for successful completions of opiate users (currently 8.9% within a band of 8.6% – 9.2%, and improving from a 12/13 year end position of 7.9%). This represents above-target performance so far this year. Re-presentation rates are also low. The service has recently been reviewed and will be subject to re-commissioning over the coming months – the challenge will be to sustain and further improve performance during a period of change.</p>

SECTION B: STRONGER COMMUNITIES

Performance area	Performance Reports/Data (available to Members on request – n.b. some of this may include confidential protected data)	Summary comments drawing out performance issues for noting/discussion
Missed bins per 100,000	Monthly trend report	<p>Performance has improved over Quarter 2 after a mixed performance trend in Quarter 1. The last month has seen significant improvements across all bin types and an overall improvement from 140.33 in month five (22 July – 18 Aug) to 78.63 in month 6 (19 Aug – 15 Sept). Work is on-going to assess and improve data quality and performance monitoring, but all indications suggest that this performance trend reflects improvements on the ground, which is further evidenced by a falling trend in the number of stage 1 complaints (a reduction from 377 in Qtr1 to 354 in Qtr 2).</p> <p>However, we need to ensure that our plans to deal with the impact of winter weather are robust and work is in hand now to prepare for this.</p>
Recycling	Monthly trend report	<p>Latest available data (April - July 13) shows an improving trend after a dip in April, and an exceptionally good month in June (52%). However, even though the year to date position is showing a 3.1% improvement on last year’s position, it is currently 1.9% lower than estimate, which means that there is a need to make this up if we are to hit the year-end target of 46.4% The main contributing factor is the performance of Household Waste Sort Sites which have not been achieving their 70% recycling targets. Action has been taken to address this by implementing a van ban to prevent the sites from being used to dispose of commercial waste, and by introducing a programme of staff development and support to enable staff to more proactively engage with the public – initial indications are that this is beginning to have a positive impact.</p>
Tonnage to Landfill (domestic waste only)	Monthly trend report	<p>Latest available data (July 13) shows that waste sent to landfill was 185t less than projected for July and 2,036t less than July 12. However, due to higher levels earlier in the year, the year to date position is showing 919t higher than projected to be able to meet the 142,000t minimum.</p>

SECTION C: POTENTIAL EMERGING RISKS/ISSUES

Risk/Issue	Reports/Data (available to Members on request – n.b. some of this may include confidential protected data)	Summary comments
Possible impact of ash tree dieback	(no report available – based on officer’s verbal update)	Monitoring is showing very little impact in Leeds (no further reports following destruction of a small number of newly planted saplings that showed signs of the disease). We expect the disease to lie dormant over winter months and will pick up monitoring again in the Spring.
Safeguarding linked to Domestic Violence	(no report available – based on Director view)	The Director has initiated discussions between the Council and partners to examine ways in which safeguarding approaches can be strengthened and more fully integrated to ensure that both children and adults are safeguarded.

NB. Exclusions from performance monitoring this quarter:

- Other key crime types (similar reports to the burglary reports are in development)
- Fire data (currently being obtained from Fire Service)
- Cleanliness (reports half-yearly in line with availability of outcomes of Winter/Summer cleanliness surveys - next report due in New Year and will be used to assess performance in Quarter 4)
- Grounds maintenance: grass cutting and shrub maintenance (performance reports will be made available to each Area Committee in Feb/March 2014 and will be used to assess performance in Quarter 4)

Report of Head of Scrutiny and Member Development

Report to Safer and Stronger Communities Scrutiny Board

Date: 11th November 2013

Subject: Work Schedule

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Purpose of this report

1. The Scrutiny Board's work schedule is attached as appendix 1. The work schedule has been provisionally completed pending on-going discussions with the Board. The work schedule will be subject to change throughout the municipal year.
2. Also attached as appendix 2 are the minutes of Executive Board on 9th October 2013.

Recommendations

3. Members are asked to:
 - a) Consider the Board's work schedule and make amendments as appropriate.
 - b) Note the Executive Board minutes

Background papers¹

4. None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

This page is intentionally left blank

Scrutiny Board (Safer and Stronger Communities) Work Schedule for 2013/2014 Municipal Year

Area of review	Schedule of meetings/visits during 2013/14		
	June	July	August
Tackling Domestic Violence and Abuse			Scoping terms of reference WG - 20/08/13 @ 10 am
Alternate weekly collections of recyclable and residual waste – phase 1 evaluation		Session 1 - progress update WG – 24/07/13 @ 2pm	Session 2 – analysis of evaluation findings WG – 29/08/13 @ 1 pm
Briefings			
Crime and Disorder Committee work.	Crime and Disorder Scrutiny in Leeds SB 10/06/13 @ 10 am		
Budget & Policy Framework Plans			
Recommendation Tracking		Recycling Review – Formal Response SB 22/07/13 @ 10 am Strengthening the Council's relationship with Parish and Town Councils – Formal Response SB 22/07/13 @ 10 am	
Performance Monitoring	Quarter 4 performance report SB 10/06/12 @ 10 am		

Scrutiny Board (Safer and Stronger Communities) Work Schedule for 2013/2014 Municipal Year

Area of review	Schedule of meetings/visits during 2013/14		
	September	October	November
Tackling Domestic Violence and Abuse	Agree terms of reference for review SB 09/09/13 @ 10 am	Session 1 of the review WG 30/10/13 @ 11.30 am	Session 2 of the review WG – 21/11/13 @ 11.30 am
Alternate weekly collections of recyclable and residual waste – phase 1 evaluation		Summary report of the Board SB 21/10/13 @ 10 am	
Briefings	Tackling Illegal Money Lending SB 09/09/13 @ 10 am		
Crime and Disorder Committee work.			Progress Review: WY Police and Crime Plan. Scrutiny response to the consultation. SB 11/11/13 @ 10 am
Budget & Policy Framework Plans			
Recommendation Tracking	Strategic Partnership Review – formal response SB 09/09/13 @ 10 am	Grounds Maintenance SB 21/10/13 @ 10 am Fuel Poverty Review SB 21/10/13 @ 10 am	
Performance Monitoring	Overview of performance indicators relevant to the Board's portfolio. WG – 25/09/13 @ 11 am		Performance Management Report SB 11/11/13 @ 10 am

Scrutiny Board (Safer and Stronger Communities) Work Schedule for 2013/2014 Municipal Year

Area of review	Schedule of meetings/visits during 2013/14		
	December	January	February
Tackling Domestic Violence and Abuse	Session 3 of the review – TBC	Session 4 of the review – TBC	Session 5 of the review -TBC
Briefings			
Crime and Disorder Committee work.	Community Safety Financial Planning for 2014/15 – update briefing SB 09/12/13 @ 10 am Tackling Extremism SB 09/12/13 @ 10 am		
Budget & Policy Framework Plans			
Recommendation Tracking	Parish and Town Council review SB 09/12/13 @ 10 am	Strategic Partnership Review SB 13/01/14 @ 10 am Recycling Review SB 09/12/13 @ 10 am	
Performance Monitoring			

Scrutiny Board (Safer and Stronger Communities) Work Schedule for 2013/2014 Municipal Year

Area of review	Schedule of meetings/visits during 2013/14		
	March	April	May
Tackling Domestic Violence and Abuse	Session 6 of the review – TBC	Agreeing final report SB 14/4/14 @ 10 am	
Assessment of the Strategic Partnerships	To undertake an annual assessment of the relevant Partnership Boards SB 10/03/14 @ 10 am		
Briefings			
Crime and Disorder Committee work.			
Budget & Policy Framework Plans			
Recommendation Tracking			
Performance Monitoring			

Other agreed work items to be scheduled (in order of priority):

- Development of a citywide approach to bulk fuel purchasing
- Illegal Money Lending – development of a local communication workstream
- Exploring other viable solutions for areas of the city not expecting to receive alternate weekly collections of recyclable and residual waste
- Reviewing other options for reducing or diverting waste from landfill
- Reviewing the role of the third sector within localities and exploring how links can be strengthened
- Reviewing the allocation of resources for street cleanliness in terms of delivering value for money
- Promoting localism and exploring future opportunities in delivering services underpinned by the locality design principles

EXECUTIVE BOARD

WEDNESDAY, 9TH OCTOBER, 2013

PRESENT: Councillor K Wakefield in the Chair

Councillors A Carter, S Golton, J Blake,
M Dobson, P Gruen, R Lewis, L Mulherin,
A Ogilvie and L Yeadon

86 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 4 to the report entitled, 'Design and Cost Report for the Improvement and Development of Visitor Services at the Arnold and Marjorie Ziff Tropical World in Roundhay Park', referred to in Minute No. 91 is designated as exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information), which if disclosed to the public would, or would be likely to prejudice the commercial interests of that person or of the Council. It is therefore deemed in the public interest not to disclose this information at this time.
- (b) Appendix 1 to the report entitled, 'Funding for a New Inward Investment Service for Leeds City Region', referred to in Minute No. 99 is designated as exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it is deemed to be in the public interest not to disclose the information detailed within the appendix because of reasons related to commercial confidentiality (i.e. it presents sensitive information regarding ongoing commercial negotiations between the Council and several private business interests).
- (c) Appendix 1 to the report entitled, 'Proposed Levy on Large Retail Units ("The Supermarket Levy")', referred to in Minute No. 101 is designated as exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it contains information relating to the financial or business affairs of specific companies in Leeds (including the authority holding that information). It is therefore considered that the public interest in maintaining the

Draft minutes to be approved at the meeting
to be held on Wednesday, 6th November, 2013

content of Appendix 1 as exempt outweighs the public interest in disclosing the information.

87 Late Items

A late item of business entitled, 'Localised Council Tax Support Scheme' was admitted to the agenda. There was a need to consider the report as a late item of business due to the timetable for undertaking a public consultation exercise prior to the formal adoption of a support scheme. The Council was required to adopt a scheme by 31st January 2014 and, in order to allow a 6 week consultation period, approval to carry out such consultation was required in October 2013. This would enable consultation to conclude at the end of November 2013, with the analysis and outcomes from the consultation being available for the full Council meeting in January 2014. (Minute No. 98 refers).

Also, prior to the meeting, Board Members were provided with an updated version of Appendix 2 (Draft Regulation 123 List) to agenda item 17 entitled, 'The Community Infrastructure Levy: Draft Charging Schedule' for their consideration. (Minute No. 102 refers).

In addition, the Board made reference to correspondence which had been received in respect of agenda item 15 (East Leeds Extension and East Leeds Orbital Road: Outcome of Feasibility) and also agenda item 16 (Proposed Levy on Large Retail Units ("The Supermarket Levy")) (Minute Nos. 100 and 101 refer respectively).

88 Declaration of Disclosable Pecuniary Interests

There were no Disclosable Pecuniary Interests declared at the meeting, however:-

In relation to the item entitled, 'Funding for a New Inward Investment Service for Leeds City Region' Councillor Wakefield drew the Board's attention to his position on the Leeds City Region Local Enterprise Partnership Board. Also in relation to the same item, Councillor R Lewis drew the Board's attention to his position as a member of the Leeds and Partners Board. (Minute No. 99 referred).

Regarding the items entitled, 'Review of the Local Welfare Support Scheme' and 'Localised Council Tax Support Scheme', Councillor A Carter drew the Board's attention to the fact that a family member was in receipt of Council Tax Benefit. (Minute Nos. 97 and 98 referred respectively).

89 Minutes of the Previous Meeting

RESOLVED – That the minutes of the meeting held on 4th September 2013 be approved as a correct record.

ENVIRONMENT

90 Alternate Weekly Collections: Phase One Evaluation

Further to Minute No. 144, 14th December 2011, the Director of Environment and Housing submitted a report assessing the early successes of Phase One of the Alternate Weekly Collections project (AWC) which were measured against the expected deliverables and objectives in both project delivery and operational implementation. In addition to measures of success, the submitted report highlighted the areas of learning from Phase One which could be adopted to progress and improve further phases.

The Board welcomed the work undertaken by the Scrutiny Board (Safer and Stronger Communities) on this issue. The observations and recommendations of the Scrutiny Board were appended to the submitted report for the Executive's consideration.

Members welcomed the achievements which had been made in respect of Phase 1 of the initiative and acknowledged the work which continued to be undertaken regarding the provision of food waste collections.

Responding to a Member's enquiry, the Board was provided with an update on, and assurances around a specific issue which had occurred in the Morley area, and also in respect of proposals regarding the roll out of the Council's 'side waste' policy.

RESOLVED –

- (a) That the initial performance data be noted which indicated that the new service has increased recycling via the green bins for the AWC collection routes, reduced residual waste being sent to landfill and reduced the total waste generated.
- (b) That the refinements to, and the implementation of Phase Two of the AWC project, as detailed within the submitted report, be respectively approved and endorsed.
- (c) That approval be given for the 'no side waste policy' to be applied throughout the city where households have residual and recyclable waste collected on an alternate week basis.

91 Design & Cost Report for the Improvement and Development of visitor services at The Arnold and Marjorie Ziff Tropical World in Roundhay Park

Further to Minute No. 132, 12th December 2012, the Director of Environment and Housing submitted a report providing an update on the progress that had been made with the development of plans to enhance and improve the Arnold and Marjorie Ziff Tropical World in Roundhay Park. The submitted report included a brief review of phase 1 of the initiative and detailed the progress made in respect of phase 2 improvements.

The Chair, on behalf of the Board paid tribute to and thanked the Ziff family for their continued and valued contribution towards the artistic and cultural development of the city.

A request was made for work to be undertaken into the innovative approaches which could be used to assist with the maintenance and development of other outlying attractions across the city.

Following consideration of Appendix 4 to the submitted report, designated as exempt under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That authority to spend £507,000 against capital scheme 16504 000 000 in the 2013/14 financial year in order to deliver the conservatory café extension and new toilet block, be approved.
- (b) That approval be given for a subsequent Design and Cost Report to be brought to Executive Board upon completion of the detailed design work associated with phase 2, year 2 of this scheme for further comment and approval.
- (c) That the following be noted:-
 - That the conservatory and toilet block extensions are scheduled for completion in April 2014 as per the table included within paragraph 3.1.8 of the submitted report.
 - That a subsequent report will be brought to Executive Board in June 2014 with an update on the design of Phase 2, year 2 improvements.
 - That the Chief Officer for Parks and Countryside will be responsible for the delivery of these recommendations and associated actions.

92 Review of Parks Outdoor Bowling Provision in Leeds

The Director of Environment and Housing submitted a report summarising the findings of the consultation exercise undertaken in respect of proposals to review service provision for outdoor bowls facilities in Leeds, and which made recommendations on the future management of Council owned and maintained bowling facilities.

The Executive Member for Environment paid tribute to and thanked the Leeds Bowling Association for the Association's contribution to and partnership approach throughout the development of the proposals detailed within the submitted report.

Members welcomed the way in which the proposals had been developed in response to the consultation and engagement which had taken place.

Emphasis was placed upon the need to ensure that the promotion of outdoor bowling as part of an active lifestyle was encouraged. In addition, it was

Draft minutes to be approved at the meeting
to be held on Wednesday, 6th November, 2013

requested that as part of any changes to bowling provision, a proactive approach was taken by the Council towards the maintenance of local clubs' facilities, with the role of local Ward Councillors in such matters being highlighted.

RESOLVED –

- (a) That the introduction of a charge which would mean an income recovery level of £62,000 in 2014/2015 rising to £78,000 in 2017/2018, as set out within paragraph 4.2 of the submitted report, be approved. (Based upon current membership levels, this would represent a season ticket cost of £25 in 2014/2015 rising to £31.50 in 2017/2018).
- (b) That the removal of 6 bowling greens from multiple green sites, as set out within paragraph 4.6 of the submitted report, saving £16,000 per annum, be approved.
- (c) That approval be given for bowling clubs to meet the costs associated with their own direct use of gas and electricity, saving £30,000 per annum.
- (d) That the following be noted:-
- The season ticket cost will be implemented in March 2014 and will be applied from the 2014/15 season onwards, as highlighted within paragraph 4.3 of the submitted report.
 - That those greens identified for closure will no longer be maintained for the purpose of bowling from March 2014.
 - That where feasible, appropriate arrangements will be established in order for bowling clubs to meet the costs associated with their own direct use of gas and electricity by March 2014.
 - That the Chief Officer for Parks and Countryside will be responsible for the delivery of these recommendations and associated actions.

(Under the provisions of Council Procedure Rule 16.5, Councillor Golton required it to be recorded that he abstained from voting on the matters included within this minute)

LEISURE AND SKILLS

93 A Strategy for Sport and Active Lifestyles in Leeds 2013-2018

The Director of City Development and the Director of Public Health submitted a joint report highlighting the work of Sport Leeds in developing a strategy for Sport and Active Lifestyles for the city, and providing details on the achievements which had been made by Sport Leeds.

The observations and recommendations of the Scrutiny Board (Sustainable Economy and Culture) on this issue were appended to the submitted report for Board Members' consideration.

Emphasis was placed upon the vital role played by Council officers and also by those many volunteers who provided a range of sporting opportunities throughout the city. In addition, the further role which could be played by the large sports clubs in this field was highlighted, whilst emphasis was also placed upon the need wherever possible to alter individuals' behaviour in order to encourage them to become more physically active.

Members highlighted the need to ensure that linkages were made between the Sport and Active Lifestyles Strategy and the sporting opportunities which were available to young people in schools.

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That the strategy, as appended to the submitted report, be endorsed as the city's Sport and Active Lifestyles Strategy for the period 2013 - 2018.
- (c) That it be noted that the Head of Sport and Active Lifestyles will assume responsibility for developing the Council's response to the strategic direction, as set within the proposed Sport Leeds Strategy.

94 National Governing Body of Sport "Place Pilot"

The Director of City Development submitted a report outlining the National Governing Body of Sport "Place Pilot" initiative and which sought approval to accept grant funding from Sport England of up to £500,000.

Members welcomed the financial support which had been offered by Sport England, enquired whether there was any potential for further investment to be obtained and requested that an evaluation exercise be undertaken at the conclusion of the project, in order to maximise the benefit which could be gained from future initiatives.

RESOLVED –

- (a) That the "Place Pilot" project be supported.
- (b) That Sport England's grant offer of £500,000 be accepted, subject to business case approval.
- (c) That an evaluation report be submitted to Executive Board for their consideration at the conclusion of the project.
- (d) That the stages required to implement the decision, together with the proposed timescales, as outlined within paragraph 3.3 of the submitted report, be noted.
- (e) That it be noted that the Head of Sport and Active Recreation will be responsible for the implementation of such matters.

LEADER OF COUNCIL'S PORTFOLIO

95 Financial Health Monitoring 2013/14 - Month 5

The Deputy Chief Executive submitted a report which presented the Council's projected financial health position for 2013/2014 after five months of the financial year.

Responding to a specific enquiry, officers undertook to provide the Member in question with further details on the Council's projected overspend figure for the comparative period in the 2012/13 financial year.

In addition, officers responded to a Member's enquiry regarding the actions being taken to reduce the budgetary overspends currently projected in some directorates.

RESOLVED – That the projected financial position of the authority after five months of the financial year, as detailed within the submitted report, be noted.

96 Medium Term Financial Strategy 2014/15 to 2015/16

The Deputy Chief Executive submitted a report presenting the principles and assumptions underlying the Council's proposed financial strategy covering the years 2014/2015 to 2015/2016, which would provide the framework for the preparation of the 2014/2015 initial budget proposals scheduled to be presented to Executive Board in December 2013.

Members highlighted the need to ensure that the Council worked effectively with partner organisations in order to ensure that the Local Authority obtained its maximum share of all available funding streams.

Emphasis was placed upon the financial challenges which the Council continued to face, and it was highlighted that the proactive work to address such challenges was ongoing.

Having considered the issues around the West Yorkshire Transport Fund and the current position in respect of potentially establishing a Transport Fund levy, it was requested that a report in respect of such matters be submitted to a future meeting of the Board.

RESOLVED –

- (a) That the Medium Term Financial Strategy 2014/2015 to 2015/2016 be approved, and that it be noted that this will form the basis for the detailed preparation of the Initial Budget Proposals for 2014/2015.
- (b) That a report relating to the West Yorkshire Transport Fund and the current position in respect of potentially establishing a Transport Fund levy be submitted to a future meeting of the Board.

97 Review of the Local Welfare Support Scheme

Further to Minute No. 211, 13th March 2013, the Assistant Chief Executive (Citizens and Communities) submitted a report providing an update on the progress made in respect of the Local Welfare Support Scheme and which also outlined proposals on how the scheme could be adapted to effectively assist the most vulnerable in Leeds from the impact of benefit changes and falling incomes.

As part of the introduction to the report, the Chief Officer (Welfare and Benefits) highlighted that actions would be taken to ensure that all Elected Members were made more aware of the scheme.

The Board discussed the need to ensure that people in need of welfare support were aware of the existence of the scheme and officers undertook to look into ways awareness could be improved.

RESOLVED –

- (a) That approval be given for the Local Welfare Support Scheme to continue in 2013/14 to meet the cost of household goods and emergency provision, and that approval be given for the scheme to be extended to include people faced with emergency need as a result of Jobcentre Plus sanctions on condition that the person has re-engaged with Jobcentre Plus.
- (b) That sums from the Local Welfare Support Scheme fund be allocated to an exceptional hardship fund in order to assist people affected by the changes to the Local Council Tax Support scheme, and that the Assistant Chief Executive (Citizens and Communities) be given the necessary delegated authority to determine awards and manage the scheme.
- (c) That sums from the Local Welfare Support Scheme be used to increase the Discretionary Housing Payments budget in order to extend the scheme to tenants facing exceptional hardship, but who do not fall within the priority groups already agreed.
- (d) That a scheme be developed for 2014/15 which brings together emergency and hardship funding streams across the Council to provide a single hardship fund that supports the delivery of wrap around services to help tackle financial hardship, and that proposals for the 2014/15 scheme be presented to Executive Board in the next few months.

98 Localised Council Tax Support Scheme

The Assistant Chief Executive (Citizens and Communities) submitted a report which sought approval to undertake a public consultation exercise regarding a change to the current local Council Tax Support scheme which could see the percentage reduction for those 'non-protected' groups increased to reflect the possibility of a Council Tax increase in 2014/2015.

The report and appendices relating to this matter were circulated to Board Members prior to the meeting for their consideration.

RESOLVED –

- (a) That approval be given to undertake a consultation exercise on a Localised Council Tax Support Scheme which:
- a. keeps costs within current budgeted spending levels;
 - b. continues to provide full protection for the same groups that are currently fully protected; but
 - c. potentially changes the percentage reduction in Council Tax Support for non-protected groups to reflect the possibility of a Council Tax increase both for 2014/2015 and in future years.
- (b) That a report be submitted to the December 2013 meeting of the Board providing the outcomes of the consultation exercise, so that a recommendation can be made by the Board to full Council on the scheme to be adopted for 2014/2015.

99 Funding for a new Inward Investment Service for Leeds City Region

The Deputy Chief Executive submitted a report providing an update on the development of a new, proactive inward investment service for Leeds City Region (LCR), capable of significantly increasing the City Region's share of new direct business investment from elsewhere in the UK (particularly London and the South East) and overseas. In addition, the report sought approval to provide advanced funding of up to £1,720,000 for the new service over a three-year period (2013/14 to 2015/16) to be funded through the Council's general fund reserves. The requested advance funding would be reimbursed to the Council's general fund reserves via future business rates receipts to be generated as more businesses located or expanded onto the Aire Valley Leeds Enterprise Zone (AVL EZ).

Following consideration of Appendix 1 to the submitted report, designated as exempt under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the advance funding of up to £1,720,000 over three years (2013/14 to 2015/16) to be provided from the Council's general fund reserves in order to support delivery of a new, proactive inward investment service for Leeds City Region be approved. (The requested funding will be reimbursed to the Council's general fund reserves via future business rates receipts as more business investment is made in AVL EZ. It is expected that the full £1,720,000 will be repaid to the Council by mid-2018/19).
- (b) That the following be noted:-
- the options appraisal for the requested funding model, as set out within paragraphs 3.7 and 3.8 of the submitted report;

- that the new service will be delivered by Leeds and Partners from October 2013 (subject to the outcome of ongoing negotiations and commissioning) and that it is expected to secure a minimum of 60 new direct business investments and up to 1,500 new jobs (subject to ongoing negotiations);
- that the responsible officer for implementing the decision is the Project Manager within the Leeds City Region Secretariat.

DEVELOPMENT AND THE ECONOMY

100 East Leeds Extension and East Leeds Orbital Road - Outcome of Feasibility

Further to Minute No. 152, 9th January 2013, the Director of City Development submitted a report providing details of work undertaken on the Council's behalf to set out an approach towards the design and delivery of a new East Leeds Orbital Road as part of a wider transport strategy to support the development of land for new housing in the East Leeds Extension. In addition, the report also set out the proposed next steps for Executive Board to consider how the Council could take forward further design and specification of the road and play a further role in the co-ordinated provision of infrastructure and development across the area.

As part of the introduction to the submitted report, the Executive Member for Development and the Economy made reference to correspondence which had been received prior to the meeting in respect of this matter.

Members highlighted the significant need for infrastructure provision in this area, and in response to Members' comments and concerns, officers provided further details on the projected cost of the scheme, together with its associated timescales.

The Board received further detail on the various funding streams which were being pursued in respect of the development and considered what further actions could be taken to maximise such funding, such as via the lobbying of Government or contributions by landowners.

RESOLVED –

- (a) That the work to establish an East Leeds Transport Strategy embracing the needs of pedestrians, cyclists, public transport and cars, which is being led by the Chief Officer Highways & Transportation (as set out within paragraphs 3.7 - 3.11 of the submitted report), be noted and supported.
- (b) That the outcome of the East Leeds Orbital Road feasibility study, as set out within the submitted report and at appendices 2 – 6, be noted.
- (c) That approval be given for the Chief Asset Management & Regeneration Officer to undertake communications and consultation on the indicative alignment of the East Leeds Orbital Road with land

owners, local residents and stakeholders by the end of 2013 (as set out within paragraph 4.1.7 of the submitted report).

- (d) That the submission by the Chief Officer Highways & Transportation, on behalf of the Council, of a mandate for £1,310,000 of project development resources through the West Yorkshire Transport Fund be noted and supported, which would move the scheme from feasibility through validation and scoping stages, incorporating consideration of a practical and deliverable phasing for construction that meets strategic highways objectives and supports the viable delivery of residential development, with a view to being in a position to submit a planning application (as set out within paragraph 3.78 of the submitted report).
- (e) That approval be given for an injection by the Chief Officer Highways & Transportation of £1,310,000 into the Capital Programme and that authority to spend £1,160,000 on the further feasibility, validation and scoping work, as set out within paragraph 3.77 of the submitted report be approved, subject to approval by METRO of the mandate for West Yorkshire Transport Funding, with further reports being submitted to Executive Board on this work.
- (f) That in parallel with resolution (d) above, it be requested that the Chief Planning Officer continues work to establish funding for ELOR, including the exploration of a suitable means of establishing appropriate contributions from developers (as set out within paragraph 3.65 of the submitted report).

101 Proposed Levy on Large Retail Units ("The Supermarket Levy")

The Director of City Development submitted a report responding to a resolution of Council from the meeting held on 1st July 2013. Specifically, the report set out the need for the Council to have a considered approach towards a proposal by the 'Local Works' campaign group to introduce an additional levy on large retail units.

The Executive Member for Development and the Economy made reference to correspondence which had been received prior to the meeting in respect of this matter.

Members noted the work which had been undertaken on this issue and requested that this matter be kept under review.

Specific reference was made to the potentially significant impact that supermarkets could have in respect of local regeneration and employment opportunities in communities, and it was requested that further details be provided to the Board illustrating the extent of the impact made by supermarkets in such areas.

Following consideration of Appendix 1 to the submitted report, designated as exempt under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That it be agreed that the proposal in its present form, is not a feasible measure at this time and could affect the viability of important development and regeneration projects that would create jobs, but that the matter should be kept under review by officers.
- (b) That the position of Leeds City Council be noted, which is to seek significant contributions from large format retailers in the form of business rates and planning contributions, which, in the future will be under the Community Infrastructure Levy, whilst not impairing the viability of important development and regeneration projects that are anchored by large retailers.
- (c) That the position of planning policy in Leeds and the role of the planning system in seeking to ensure supermarkets are located appropriately, meet identified needs for retail capacity, and support regeneration, employment and the vitality of existing town centres, be noted.
- (d) That the wider work of the Council in supporting town and district centres and independent retail be noted.
- (e) That officers be instructed to continue to agree with supermarkets a clear commitment to job creation and support to local residents to secure employment and apprenticeships, and contribute towards the vitality of existing town centres in Leeds.
- (f) That it be noted that the Chief Officer (Employment and Skills) is the officer responsible for the implementation of resolution (e) above.
- (g) That further details be provided to the Board illustrating the extent of the impact which has been made by supermarkets in areas such as local regeneration and employment opportunities in communities across Leeds.

NEIGHBOURHOODS, PLANNING AND SUPPORT SERVICES

102 The Community Infrastructure Levy - Draft Charging Schedule

Further to Minute No. 178, 15th February 2013, the Director of City Development submitted a report explaining the changes to the CIL (Community Infrastructure Levy) Draft Charging Schedule, which were now proposed following the Preliminary Draft consultation exercise and also following reference to further background information and analysis.

The observations and recommendations of the Scrutiny Board (Sustainable Economy and Culture) on this issue were appended to the submitted report for Board Members' consideration.

Prior to the meeting, Board Members were provided with an updated version of Appendix 2 (Draft Regulation 123 List) for their consideration as part of the submitted report.

Following Members' comments, further details were provided regarding the timescales associated with future reviews of the schedule, on proposals regarding the change in charging zone for the East Leeds Extension and also in respect of the provision of education facilities.

Responding to a specific request to incorporate an area of Farsley into the North charging zone, the Board agreed to this amendment, subject to it being determined as viable following the appropriate checks being undertaken against the associated evidence base.

RESOLVED –

- (a) That the content of the Draft Charging Schedule, as appended to the submitted report, be approved in order to proceed with publication and 6 weeks of formal public consultation, subject to the inclusion of an amendment as detailed above, should this amendment be determined as viable following the appropriate checks being undertaken against the associated evidence base.
- (b) That the scope of the evidence base and associated documents supporting the setting of the CIL rates, including the Regulation 123 List, be agreed, subject to the inclusion of the amendment made to the Regulation 123 List, namely the removal of reference to 'Highways Schemes'.
- (c) That approval be given to submit the Draft Charging Schedule to the examiner after the close of the consultation period in accordance with the CIL Regulations.
- (d) That approval be given for the Council to work in partnership with local councils, Area Committees and neighbourhoods in order to explore opportunities for maximising available resources through governance and implementation of the CIL spending to best meet their local needs, with proposals being reported back to a future meeting of Executive Board.
- (e) That it be noted that the following steps will be undertaken to deliver the decisions of the Board:-
 - i. The Draft Charging Schedule and supporting documents/evidence base as provided in the appendices to the submitted report will be published for public consultation. Following the consultation, the same material will be submitted to the examiner along with any representations received. Following the examination and receipt of the inspector's report and any modifications required, there would need to be a Full Council resolution to adopt the CIL.

- ii. The timescales for the implementation of the decisions are that a 6 week consultation will run from late October, the submission for examination will be in January 2014, and subsequent progress depending on the Core Strategy progress and capacity of the Planning Inspectorate.
- iii. The Chief Planning Officer is the officer responsible for implementation.

(The matters referred to within this minute were designated as being exempt from Call In due to the fact that the decisions arising from this report were deemed as urgent and any delay would seriously prejudice the Council's interests in generating infrastructure funding. The reasons for the urgency of these decisions were detailed within paragraphs 4.5.2 to 4.5.4 of the submitted report)

103 Health and Safety Performance 2012/2013

The Deputy Chief Executive submitted a report explaining how the Council managed health and safety in the current legal and political context, with the submitted report making recommendations around the priority areas for intervention during the period 2013/2014.

Officers noted the request that checks be made to ensure that health and safety data in relation to service users, particularly in respect of highways, was being incorporated into the relevant reporting mechanisms.

RESOLVED – That the contents of the submitted report be noted.

CHILDREN'S SERVICES

104 Information on the Annual Admissions Round for September 2013 Entry

The Director of Children's Services submitted a report providing statistical information on Admissions into Reception and Year 7 for September 2013. The report noted the rising birth rate in Leeds and assessed how this was affecting entry into both primary and secondary schools. In addition, the report further considered the effect upon the application process of the timing of Free Schools being approved by the Department for Education (DfE) and the interaction with the current Admission policy.

Responding to a specific request, officers undertook to provide the Member in question with further details regarding the circumstances around those children who could not be offered any of their stated preferences in terms of primary schools.

Members then discussed the current admission rates in respect of the Jewish Free School, which was given approval to open from September 2013.

RESOLVED – That the following be noted:-

- The percentage of successful first preferences for secondary admissions was 84% and for Reception admissions was 85%.

- The percentage of parents receiving one of their top three preferences was 94%.
- The number of appeals for Reception has decreased slightly although more have been successful.
- The timing of the confirmation of Free Schools opening has led to late adjustments to availability of places.

105 Children's Services Update Report

The Director of Children's Services submitted a report providing an update on the progress achieved in important areas within Children's Services. The report particularly focussed upon safeguarding and social work, due to the importance of safeguarding for the Council, and because these services were the only area of the Council still subject to high profile, unannounced inspection. In addition, the report also set out the overall progress which had been made within Children's Services over the past year, and outlined the key challenges for the year ahead.

The Executive Member for Children's Services thanked those Elected Members who were their area's nominated representative on the Council's Corporate Carers' Group, for the significant work which they had undertaken in their respective roles and for the progress which had been made in this area.

Responding to a specific request, officers undertook to provide the Member in question with further details on the actions being taken to improve school attendance levels across the city, together with information on Leeds' relative performance when compared with the national and benchmark averages for attendance.

Members noted the progress which had been made within Children's Services, whilst a Member placed specific emphasis upon the importance of continuing to close the gaps which existed in learning.

RESOLVED –

- (a) That the progress Leeds has made in improving outcomes for children and young people, balanced against the on-going challenges, particularly in the context of a new inspection framework, be noted.
- (b) That the city-wide strategy for continued improvement across Children's Services be supported.

DATE OF PUBLICATION: 11TH OCTOBER 2013

LAST DATE FOR CALL IN OF ELIGIBLE DECISIONS: 18TH OCTOBER 2013

(Scrutiny Support will notify Directors of any items called in by 12.00noon on Monday, 21st October 2013)

Draft minutes to be approved at the meeting
to be held on Wednesday, 6th November, 2013